**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**JANUARY 3, 2022**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen and Supervisor Schreffler.

Also present were Secretary/Treasurer Linda Altland, Secretary Chelssee Smith, Township Solicitor Michael Pykosh and Township Engineer Tim Knoebel.

In attendance were Carolyn Hoffman, Joy Schreffler, Rick Pawelski, and Anne Barnhart.

**II. PUBLIC COMMENT**None

**III. APPROVAL OF MINUTES**

**A. December 13, 2021**

The Board reviewed the minutes of the meeting held December 13, 2021.

Motion to approve minutes of December 14, 2021, with minor corrections.

Motion: Allen

Second: Pawelski Vote: 2-0-1

**IV.** **PUBLIC SAFETY REPORT**   
 Check on missing person and who died. Motion to approve report.   
 Motion: Allen   
 Second: Pawelski Vote: 3-0

**V. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report

Motion: Allen

Second: Schreffler Vote: 3-0

**VI. PERSONS TO BE HEARD** - **None**

**VII. SUBDIVISION/LAND DEVELOPMENT- None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

The Board reviewed the correspondence list for January. We received complaints about the new trash contract, Solicitor will look into the old contract and new contract and get back to the board.

Motion: Allen   
Second: Schreffler Vote: 3-0

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**B. Township Solicitor** The board reviewed the Solicitor report.   
 Motion to accept the solicitor report.   
 Motion: Schreffler   
 Second: Pawelski Vote: 3-0

**C. Zoning Officer and Township Engineer Reports** Verbal Report. Motion to accept verbal report.  
 Motion: Allen   
 Second: Schreffler Vote: 3-0

**D. Emergency Management Coordinator - None**

**E. Fire Company - None**

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer’s Report.

Motion to accept the Sewage Enforcement Officer’s Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**X. UNFINISHED BUSINESS**

**A. Roadcrew**Discussed hiring for road crew immediately. Set up interview with Anthony Fisher for Wednesday or Thursday at 6PM.

**XI. NEW BUSINESS** -   
**A. PSATS Hershey Convention**Motion to authorize Chelssee to sign up board of supervisors and the secretary for the township to pay for them to attend convention.  
Motion: Pawelski   
Second: Allen **B. Keystone Municipal Solutions**

Motion to authorize Chairman to sign contract with Keystone Municipal Solutions to supply township with tentative candidates. Keystone to send interim candidates for up to $100/hour up to 20 hours per week for up to three months.

Motion: Pawelski

Second: Allen Vote: 3-0

**XII. OTHER BUSINESS - A. Ag Security –** no applications. Included in minutes for reporting purposes and no applicants received.

**XIII. PAYMENT OF BILLS; BILL LIST 2022-01.**

The Board reviewed and discussed the bill list for January 2022-01.

Motion to approve for payment bill list 2022-01 for payment with authorizing Linda Altland to pay up to 3,000.00 additional bills so we do not incur late charges.

Motion: Pawelski

Second: Allen Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Schreffler Vote: 3-0

The Board of Supervisors meeting adjourned at 6:56 p.m.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors