

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2021
5:30 p.m.

I. CALL TO ORDER

Chairman Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Supervisors Ron Allen, Rob Lauver and Vicki Aycock.

Also present were Secretary/Treasurer Linda Altland, Gregory Rogalski Township Engineer and Solicitor

In attendance was Carolyn Hoffman, Benedict Dubbs. Joy Schreffler and Barry Conrad.

II. PUBLIC COMMENT - None

III. REORGANIZATION

Temporary Chairman and Temporary Secretary

Motion to appoint Supervisor Aycock as temporary Chairman and Linda Altland as temporary Secretary.

Motion: Allen

Second: Lauver Vote: 3-0

Election of Chairman and Vice-Chairman

Motion to nominate and elect Supervisor Aycock for Chairman of the Board of Supervisors until the Reorganization Meeting of January 2022.

Motion: Allen

Second: Lauver Vote: 3-0

Motion to nominate and elect Supervisor Lauver as Vice-Chairman until the Reorganization Meeting of January 2022.

Motion: Allen

Second: Lauver Vote: 3-0

Motion to appoint Michael Pykosh as Solicitor to the Board of Supervisors.

Motion: Aycock

Second: Allen Vote: 2-1 Lauver Nay

A. Resolution 2021-01; Appointing Township Officers and Officials, Setting the Depository for the Tax Collector's Account and Township Accounts, Setting the Amount of the Treasurer's Bond and Authorizing Signature for Access to Township Accounts.

Motion to adopt Resolution 2021-01; Appoint Township Officers and Officials, Setting the Depository for the Tax Collector's Account and Township Accounts, Setting the Amount of the Treasurer's Bond and Authorizing Signature for Access to Township Accounts.

Motion: Aycock

Second: Lauver

Vote: 3-0

B. Resolution 2021-02; Setting Fees, Costs and Licenses for the Calendar Year 2021.

Motion to adopt resolution 2021-02; Setting Fees, Costs and Licenses for the Calendar Year 2021.

Motion: Allen

Second: Lauver

Vote: 3-0

C. Resolution 2021-04; Setting fees for KPI Services.

Motion to adopt resolution 2021-04; Setting Fees for KPI Services.

Motion: Allen

Second: Lauver

Vote: 3-0

D. Resolution 2021-03; Setting Compensation and Benefits for Monaghan Township Employees.

Motion to adopt resolution 2021-03; Setting Compensation and Benefits for Monaghan Township Employees with the revision of Pay rates, mileage, including Co-Foreman's rate and overtime rates for existing employees as follows on resolution 2021-03.

Motion: Allen

Second: Lauver

Vote: 3-0

X. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 5:45 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

Pledge to the Flag

Second: Lauver

Vote: 3-0

VIII. CORRESPONDENCE TO BOARD MAIL LIST

The Board reviewed the correspondence list for January. No correspondence pulled for discussion.

X. TOWNSHIP REPORTS

A. Township Secretary

The Board reviewed the Secretary's Report.

The Secretary and Solicitor reported that we have received no Agricultural Security Area amendments or application.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

B. Township Solicitor - No Report.

C. Zoning Officer and Township Engineer Reports - No Report

D. Emergency Management Coordinator - No Report

E. Fire Company - No Report

F. Sewage Enforcement Officer

The Board reviewed the Sewage Enforcement Officer's Report.

Motion to accept the Sewage Enforcement Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to seal coat parts of, Mr. Airy Road, E. Ridge Road, Bishop Road, Dorsey Lane, N. Lewisberry Road, Al-Pat Drive and E. Siddonsburg Road.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to accept the Road Foreman's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

X. UNFINISHED BUSINESS

A. Bids for the Township Complex

A bid was received a bid from KAL Roofing to late to be included in the bids and was unopen.

Motion was made to reject the bid from KAL Roofing because it was not received on time and a letter to be written to them explaining the rejection.

Motion Allen

Second: Lauver

Vote: 3-0

The Board reviewed the tabulation for the Monaghan Township Complex.

Motion to award the bid to the following;

Demolition - CF Contractor - \$66,150.00

General Construction - Pine Ridge Construction - \$1,106,708.00

Mechanical - WC Eshenaur & Son - \$117,600.00

Plumbing - MidState - \$141,738.00

Electrical - Orbit Technologies - \$ 175,450.00

For a Grand Total of - \$1,607,646.00

Motion: Aycock

Second: Allen

Vote: 2-1 Lauver Nay

XI. NEW BUSINESS - A. CAPCOG Joint Bids for 2020-2021

Motion to authorize the Township's participation in the 2021-2022 Joint Bids.

Motion: Aycock

Second: Allen

Vote: 3-0

XII. OTHER BUSINESS - A. New Road Crew Employee

Motion to hire Robert E. Romito, Jr for a position on the road crew at the hourly rate of \$18.50 for 90 days probation and then an increase to \$19.00 per hour.

Motion: Aycock

Second: Allen

Vote: 3-0

XIII. PAYMENT OF BILLS; BILL LIST 2021-01.

The Board reviewed and discussed the bill list for January 2021-01.

Motion to approve for payment bill list 2021-01 for payment with authorizing Treasurer to pay up to 3,000.00 additional bills so we do not incur late charges.

Motion: Aycock

Second: Allen

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:50 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 8, 2021
6:00 p.m.

Pledge to the Flag

I. CALL TO ORDER

Chairman Aycock called the meeting to order at 6:00 p.m. in the Mt. Pleasant Church meeting room of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Solicitor Michael Pykosh.

In attendance were Carolyn Hoffman, Benedict Dubbs, Joy Schreffler, Barry Conrad, Anne Miller, Jason Benion, Amy Lauver, Kara Miller, Robert Secord, Randy Shearer, David Yoder, Velina Yoder, Cindy Voggenreiter, Pat Devlin, Jim McCollim, L. Witmer, Bob Witmer, Frank Ulrich, Don Aumen, Beth Aumen, Jason Fletcher, Tammy Fletcher, Tracy Paweski, Sara Engminger, Anne Barnhart, Joel Ewer, Carl Klinedisnt, Scott Akens, Linden Shoffner, Joy Schreffler, Daved Schreffler, Kurt Leitholf, J. Carroll, Bill Witmer, Kevin Miller, Dorothy Sealover, Jill Busch, John Busch, Dan Lauer, Kelly Lauer, Vicki Carusa, Natalie Einsign Peter Ballantine, Ken Reiner, Ted Mowery, Lisa Mowery, Doug Rohrbaugh, Bill Ensminger, Jr. Kurt Krusen and Frank Wirth, Jr.

Monaghan Township Board of Supervisors held a public Hearing at 6:05 p.m. to receive public testimony regarding the proposed Ordinance.

Monaghan Township Ordinance #102, AN ORDINANCE OF MONAGHAN TOWNSHIP AT AUTHORIZING EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE TOWNSHIP AND VERIZON OF PENNSYLVANIA.

Solicitor explained that the Ordinance had been advertised and made available to the public. Chairman Aycock opened the hearing for the proposed Ordinance and adoption thereof. The purpose of the Hearing is to receive public testimony regarding the proposed Ordinance.

Chairman Aycock explained the procedure of the meeting and then asked for any public comments.

No public comments.

Motion was made to adopt Monaghan Township Ordinance 102, an Ordinance of Monaghan Township authorizing execution of a cable franchise agreement between the Township and Verizon of Pennsylvania.

Motion: Allen

Second: Lauver

Vote: 3-0

MONAGHAN TOWNSHIP ORDINANCE #103, AN ORDINANCE AMENDING THE
MONAGHAN TOWNSHIP ZONING ORDINANCE.

Solicitor explained that the Ordinance had not been properly advertised. Solicitor recommended to the Board of Supervisors to select another date for a hearing and advertise again.

Discussion concerning the proposed Ordinance and when it would be advertised.

Motion was made to Table Monaghan Township Ordinance 103, and Ordinance of Monaghan Township amending the Monaghan Township Zoning Ordinance.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

Chairman Aycock announced the conclusion of the hearing.

II. PUBLIC COMMENT - None

III. APPROVAL OF MINUTES

A. January 4, 2021

The Board reviewed the minutes of the meeting held January 4, 2021.

Motion to approve minutes of January 4, 2021 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

IV. PUBLIC SAFETY REPORT

The Board reviewed the Police Reports for December and January.

Motion to accept the Police Report for December and January.

Motion: Allen

Second: Lauver

Vote: 3-0

V. TREASURER'S REPORT

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

VI. PERSONS TO BE HEARD - None

VII. SUBDIVISION/LAND DEVELOPMENT -

A. Plan 2021-01, Final Subdivision of 406 East Siddonsburg Road.

Plan was represented by Randy Shearer.

The Board reviewed the Engineer's comments dated January 14, 2021.

Applicant asked for approval of two waivers.

Motion to approve waiver to section 608.01 requiring concrete monuments at break points along the street right of way and to approve waiver to section 602.03.02 improvements to existing streets required in leu of a fee of \$3,000.00 .

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to approve the Plan 2021-01, Final subdivision Plan for 406 East Siddonsburg Road with comments of the Township Engineer and any outside agencies and sufficient funds on hand to cover all expenses.

Motion: Lauver

Second: Allen

Vote: 3-0

B. Plan 2021-02, Final Subdivision of Coppola, 220 Lewisberry Road.

Plan was represented by Scott Akens of Akens Engineering.

Applicant asked for approval of two waivers.

Motion to approve waiver to section 602.03.02 improvements to existing streets required and section 402.01.01, use of a maximum plan scale of 1" = 100'.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to approve the Plan 2021-02, Final Subdivision of Coppola, 220 Lewisberry Road with comments of the Township Engineer and any outside agencies and sufficient funds on hand to cover all expenses.

Motion: Allen

Second: Lauver

Vote: 3-0

VIII. CORRESPONDENCE TO BOARD MAIL LIST

The Board reviewed the correspondence list for February. No correspondence pulled for discussion.

X. TOWNSHIP REPORTS

A. Township Secretary

The Board reviewed the Secretary's Report.

Secretary asked the Board to authorize a \$50.00 donation to the Mt. Pleasant Church for use of the Church for the meeting.

Motion to authorize \$50.00 payment to the Mt. Pleasant Church for the use of room for the township meeting.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to accept the Secretary's Report.

Motion: Allen
Second: Lauver

Vote: 3-0

B. Township Solicitor Report.

The Board reviewed the Township Solicitor Report.

Motion to accept the Township Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

C. Zoning Officer and Township Engineer Reports

The Board reviewed the Township Engineer's Report.

Motion to accept the Township Engineer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

D. Emergency Management Coordinator - No Report

E. Fire Company

The Board reviewed the Fire Company Reports for December and January.

Motion to accept the Fire Company Reports for December and January.

Motion: Allen

Second: Lauver

Vote: 3-0

F. Sewage Enforcement Officer - No Report.

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

X. UNFINISHED BUSINESS - Forever Green Farms Financial Security Reduction.

Engineer reviewed a request by Jack Raudenbush for a bond reduction for the Forever Green Farms Final Subdivision Plan Bond. The Engineer found that a reduction of \$232,838.25 is appropriate at this time and that the remaining \$149,428.50 is a sufficient amount to cover the outstanding bonded public improvements. The amount of the surety should be established at \$187,655.18 which includes a 10% retainage on the original bond estimate of \$382,266.75.

Motion to authorize a reduction \$232,838.25 and establish the bond at \$187,655.18.

Motion: Allen

Second: Lauver

Vote: 3-0

XI. NEW BUSINESS - A. Resolution 2021-04 Planning Module for 406 Siddonsburg Road/ Dennis and Patricia Taschek.

Motion to adopt Resolution 2021-04, Planning Module for 406 Siddonsburg Road/
Dennis and Patricia Taschek.

Motion: Allen

Second: Lauver

Vote: 3-0

XII. OTHER BUSINESS - A. Website.

Motion to authorize Secretary to advertise for a workshop meeting to be held on
Thursday, February 25, 2021 at 5:30 p.m.

Motion: Aycock

Second: Allen

Vote: 3-0

B. Request for additional service for Municipal Complex.

Motion to approve payment for additional service of \$35,000.00 for Township Complex.

Motion: Aycock

Second: Allen

Vote: 3-0

XIII. PAYMENT OF BILLS; BILL LIST 2021-01.

The Board reviewed and discussed the bill list for February 2021-02.

Motion to approve for payment bill list 2021-02.

Motion: Allen

Second: Lauver

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:30 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS

MARCH 8, 2021

6:00 p.m.

Pledge to the Flag

I. CALL TO ORDER

Chairman Aycock called the meeting to order at 6:00 p.m. in the Mt. Pleasant Church meeting room of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Solicitor Michael Pykosh.

In attendance were Carolyn Hoffman, Benedict Dubbs, Joy Schreffler, Dave Schreffler, Ron Allen, Bunny Allen, Jennifer Gibb and Ashley Stonesifer.

II. PUBLIC COMMENT - None

III. APPROVAL OF MINUTES

A. February 8, 2021

The Board reviewed the minutes of the meeting held February 8, 2021.

Motion to approve minutes of February 8, 2021 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

IV. PUBLIC SAFETY REPORT

The Board reviewed the Police Reports for February.

Motion to accept the Police Report for February.

Motion: Allen

Second: Lauver

Vote: 3-0

V. TREASURER'S REPORT

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

VI. PERSONS TO BE HEARD - None

VII. SUBDIVISION/LAND DEVELOPMENT - None

VIII. CORRESPONDENCE TO BOARD MAIL LIST

The Board reviewed the correspondence list for March. No correspondence pulled for

discussion.

X. TOWNSHIP REPORTS

A. Township Secretary

The Board reviewed the Secretary's Report.

Secretary asked the Board to authorize a \$50.00 donation to the Mt. Pleasant Church for use of the Church for the meeting.

Motion to authorize \$50.00 payment to the Mt. Pleasant Church for the use of room for the township meeting.

Motion: Allen

Second: Lauver Vote: 3-0

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver Vote: 3-0

B. Township Solicitor Report.

The Board reviewed the Township Solicitor Report.

Motion to accept the Township Solicitor's Report.

Motion: Allen

Second: Lauver Vote: 3-0

C. Zoning Officer and Township Engineer Reports

The Board reviewed the Township Engineer's Report.

The Township's NPDES permit has been approved. Pre-construction meeting is scheduled with the contractor, we will have bi-weekly meetings and a weekly report.

Motion to accept the Township Engineer's Report.

Motion: Allen

Second: Lauver Vote: 3-0

D. Emergency Management Coordinator - No Report

E. Fire Company

The Board reviewed the Fire Company Reports for February with four calls, one call in Monaghan Township and three in Carroll Township.

Motion to accept the Fire Company Reports for February.

Motion: Allen

Second: Lauver Vote: 3-0

F. Sewage Enforcement Officer.

The Board reviewed the Sewage Enforcement Officer's Report.

Motion to accept the Sewage Enforcement Officer's Report.

Motion: Allen

Second: Lauver Vote: 3-0

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

X. UNFINISHED BUSINESS - Ordinance 103.

Motion to table Ordinance 103.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

XI. NEW BUSINESS - Application for exemption from 2020 and 2021 per capita tax.

Motion to approve the exemption from 2020 and 2021 per capita tax for Madelynn E.

Gruber due to being under 18 yrs of age and under the income of \$5,000.00 in one year.

Motion: Allen

Second: Lauver

Vote: 3-0

XII. OTHER BUSINESS - A. Website.

Motion to authorize Secretary to advertise for a workshop meeting to be held on March 25, 2021 at 5:30 p.m.

Motion: Allen

Second: Lauver

Vote: 3-0

XIII. PAYMENT OF BILLS; BILL LIST 2021-01.

The Board reviewed and discussed the bill list for February 2021-03.

Motion to approve for payment bill list 2021-03.

Motion: Allen

Second: Lauver

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:40 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS
MARCH 25, 2021
5:30 p.m.

I. CALL TO ORDER

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Rob Lauver.

Also present were Secretary/Treasurer Linda Altland.

From the public Tracy Pawelski, Jolene Rogers, Robert Secord, David Schreffler and Joy Schreffler.

II. PUBLIC COMMENT - Tracy Pawelski

Tracy Pawelski introduced herself to the Board of Supervisors and voiced her desire to be on the Board of the Monaghan Township Planning Commission.

III. WEBSITE

The Board reviewed three website Hosting Services. The first was PSATS Connect, the second one was Civicplus and the third was Cumulus Media. A presentation was given by Civisplus and Cumulus Media. No one from PSATS was able to attend the meeting.

The Board decided to gather more information via survey monkey. The Board asked Secretary to place this item on the April agenda.

IV. EMA COORDINATOR

Secretary gave a copy to the Board of information and application for Tim Hildebrand as EMA Coordinator. Information has been sent to PEMA in York County Office of Emergency Management, Sean McFadden. Mr. McFadden replied saying that we should receive contact from PEMA within a couple of weeks regarding next steps in the appointment process.

V. NEW EMPLOYEE

Chairman Aycock provided the Board with a job description for an Secretary and Treasurer. Board reviewed advertising and rates for the new position. Board asked Secretary to place this item on the April agenda.

VI. CLEANING OF THE OFFICES

Secretary gave information on several cleaning companies and advised the Board that she had appointments for them to come see the building so they could give us a quote on cleaning of the Office Building. This item will also be placed on the April agenda.

ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 8:30 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

ROAD INSPECTION
MONAGHAN TOWNSHIP BOARD OF SUPERVISORS
ROAD INSPECTION APRIL 10, 2021

- I. Road inspection meeting was called to order at 8:00 AM on April 10, 2021.
- II. No public comment offered.
- III. Discussed condition of Memphord Estate roads and decided micro surfacing of these roads should be bid this fall for work to be completed in 2022.
- IV. Addition of miscellaneous small items to existing list of equipment to be disposed of at the years CapCOG auction. Ron Allen motioned; Rob Lauver seconded. Vote to approve the motion was unanimous.
- V. Motion made to authorize Township Engineer to move forward with applying for YCCD Grant (Low Volume Roads) and to design culvert replacement for Fisher Run Road. Engineer is to work with Township Road Foreman during design. Ron Allen motioned; Rob Lauver seconded. Vote on the motion was unanimous.
- VI. Discussed the need for the Road Foreman to inventory roads for drainage improvements and to prioritize the list by low, medium and high priority roads.
- VII. Motion to authorize the Road Foreman to purchase a new mid-sized dump truck and snow plow package for a price not to exceed \$95,000.00 and to dispose of the 1997 Ford dump truck at this years CapCOG auction. Ron Allen motioned; Rob Lauver seconded. Vote on the motion was unanimous.
- VIII. Motion to authorize Township Engineer to update the 2019 Road Inventory and recommended capital improvements along with an opinion of probable cost for work to be bid this fall and budgeted for in 2022. Engineer to work with the Road Foreman to identify priorities. Ron Allen motioned; Rob Lauver seconded. Vote on the motion was unanimous.
- IX. Road Foreman brought to the attention of the BOS the need for improvements to the employee benefit package through the provision of additional paid vacation and holidays. The Road Foreman is to report back to the BOS to provide information on what other local municipalities are offering in the way of vacation and holidays.
- X. Road Inspection meeting was adjourned at 9:25 AM. Ron Allen motioned; Rob Lauver seconded. Vote on motion was unanimous.

Respectfully submitted, Linda Altland, Secretary
Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS
APRIL 12, 2021
6:00 p.m.

Pledge to the Flag

Chairman Aycock announced the Board of Supervisors held an executive session to discuss a potential litigation matter on April 10, 2021 from 5 PM to 5:30 PM.

I. CALL TO ORDER

Chairman Aycock called the meeting to order at 6:00 p.m. in the Mt. Pleasant Church meeting room of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Solicitor Michael Pykosh.

In attendance were Carolyn Hoffman, Benedict Dubbs, Joy Schreffler, Dave Schreffler, Robert Secord, Tom Wargo, Anne Barnhart and Cindy Voggenreiter.

II. PUBLIC COMMENT - None

III. APPROVAL OF MINUTES

A. March 8, 2021 and March 25, 2021

The Board reviewed the minutes of the meeting held March 8, 2021 and March 25, 2021. Motion to approve minutes of March 8 and March 25, 2021.

Motion: Allen

Second: Lauver

Vote: 3-0

IV. PUBLIC SAFETY REPORT

The Board reviewed the Police Reports for March.

Motion to accept the Police Report for March.

Motion: Allen

Second: Lauver

Vote: 3-0

V. TREASURER'S REPORT

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

VI. PERSONS TO BE HEARD - None

VII. SUBDIVISION/LAND DEVELOPMENT - None

VIII. CORRESPONDENCE TO BOARD MAIL LIST

X. TOWNSHIP REPORTS

Vote: 3-0

Vote: 3-0

Vote: 3-0

Vote: 3-0

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Board will advise Road Foreman that more No Parking signs are needed on S. York Road.

Motion: Allen

Second: Lauver

Vote: 3-0

X. UNFINISHED BUSINESS - A. Ordinance 103.

Motion to table Ordinance 103.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

B. Township Complex

Motion to approve hiring the special council of McNees, Wallace and Nurick, LLC to review the Township Complex bids and give advice on how to proceed.

Motion: Aycock

Second: Allen

Vote: 3-0

XI. NEW BUSINESS - A. Ted Mowery Request for release of Bond . Motion to approved release of bond performance security due to the lots being donated to the Conservation Easement Plan and will never have any permitted building.

Motion: Aycock

Second: Allen

Vote: 3-0

B. Seal coat Bids

Motion to award the seal coat bid to Russell Standard in the amount of \$86,328.54 .

Motion: Allen

Second: Lauver

Vote: 3-0

C. Messiah College Light Report

Motion to approve the Messiah College Light Report.

Motion: Allen

Second: Lauver

Vote: 3-0

XII. OTHER BUSINESS - A. Website.

Board of Supervisors received favorable replies on the performance survey of CivicPlus as a website provider.

Motion to approve the CivicPlus as a website provider for Monaghan Township in accordance with the proposal they submitted.

Motion: Allen

Second: Lauver

Vote: 3-0

B. Office Employee

Motion to authorize Secretary to advertise for an additional office employee at a rate of \$15.00 to \$18.00 and to advertise in the Dillsburg Banner, Pennlive, CapCog and PSATS.

Motion: Aycock

Second: Allen

Vote: 3-0

C. Office Cleaning

Motion to hire Reisinger Janitorial Service to perform cleaning of the Township Building once a week at a rate of \$325.00 per month.

Motion: Allen

Second: Lauver

Vote: 3-0

XIII. PAYMENT OF BILLS; BILL LIST 2021-04.

The Board reviewed and discussed the bill list for April 2021-04.

Motion to approve for payment bill list 2021-04.

Motion: Allen

Second: Lauver

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:55 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

6:00 p.m.

I. CALL TO ORDER

VIII. CORRESPONDENCE TO BOARD MAIL LIST

The Board reviewed the correspondence list for May. No correspondence pulled for discussion.

X. TOWNSHIP REPORTS

A. Township Secretary

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

B. Township Solicitor Report.

The Board reviewed the Township Solicitor Report.

Motion to accept the Township Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

C. Zoning Officer and Township Engineer Reports

The Board reviewed the Township Engineer's Report.

Engineer gave an update report on MS4, Stormwater.

Motion to accept the Township Engineer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

D. Emergency Management Coordinator - No Report

E. Fire Company

The Board reviewed the Fire Company Reports for April with 3 calls, 2 calls in Monaghan Township, 1 in Carroll Township.

Motion to accept the Fire Company Reports for April.

Motion: Allen

Second: Lauver

Vote: 3-0

F. Sewage Enforcement Officer.

The Board reviewed the Sewage Enforcement Officer's Report.

Motion to accept the Sewage Enforcement Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

X. UNFINISHED BUSINESS - A. Ordinance 103.

Motion to table Ordinance 103.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

B. Township Complex - No action taken.

XI. NEW BUSINESS - A. None

XII. OTHER BUSINESS - A. Planning Commission Member

Secretary asked to setup interviews for a Planning Commission member before the June Board of Supervisors meeting.

B. Appoint Tim Hildebrand as EMA Coordinator

Motion to Appoint Tim Hildebrand as EMA Coordinator for Monaghan Township.

Motion: Allen

Second: Lauver

Vote: 3-0

Secretary asked the Board of Supervisors to give direction concerning the loan for the Township Complex.

Motion to authorize Secretary to close out the loan for the Township Complex with the Solicitors review and they will revisit when it becomes advantages to bid again.

Motion: Allen

Second: Lauver

Vote: 3-0

XIII. PAYMENT OF BILLS; BILL LIST 2021-05.

The Board reviewed and discussed the bill list for May 2021-05.

Motion to approve for payment bill list 2021-05.

Motion: Allen

Second: Lauver

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:40 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors

MONAGHAN TOWNSHIP

MAY 26, 2021

9:00 a.m.

Meeting was held in the meeting room of the offices of Monaghan Township.

Attending the MS4 Annual Training was Township Engineer, Greg Rogalski, Secretary/Treasurer, Linda Altland, Road Foreman Mike Strayer and Road Crew, Cody Johnston and Robert Romito.

The Township Engineer, Greg Rogalski started the meeting with educational information concerning the MS4 area and how any complaints should be handled and the responsibilities of the Township.

Everyone was provided copies of a map of the MS4 coverage area, copies of the pollution prevention and good housekeeping program and citizen complaint illicit discharge reporting form.

There was a question and answer session with discussion on how the Township was to manage any concerns.

Engineer asked the Secretary to place on the June Board of Supervisors meeting agenda the MS4 for Public comment.

Meeting concluded at 9:45 a.m.

Secretary

Linda Altland

MONAGHAN TOWNSHIP BOARD OF SUPERVISORS

JUNE 14, 2021

6:00 p.m.

Pledge to the Flag

I. CALL TO ORDER

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland and Solicitor Michael J. O'Connor.

In attendance were Carolyn Hoffman, Robert Secord, Tom Wargo, Cindy Voggenreiter, John Class, Nancy Class, Ann Barnhart, Lynn Nester, Jim McCollum, Joel Ewer, Pat Devlin, Ron Allen, Sr, Bunny Allen and Jason Banion.

- II. PUBLIC COMMENT** – Robert Secord asked question concerning Stormwater. Supervisor Aycock asked Mr. Secord to write it down and she would research for the answer .

III. APPROVAL OF MINUTES

A. May 10, 2021

The Board reviewed the minutes of the meeting held May 10,2021.

Motion to approve minutes of May 10, 2021 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

IV. PUBLIC SAFETY REPORT

The Board reviewed the Police Reports for May.

Motion to accept the Police Report for May.

Motion: Allen

Second: Lauver

Vote: 3-0

V. TREASURER'S REPORT

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

VI. PERSONS TO BE HEARD - None

VII. SUBDIVISION/LAND DEVELOPMENT - Re-approve subdivision for 406 East Siddonsburg Road.

Motion to re-approved the subdivision for 406 East Siddonsburg Road.

Motion: Allen

Second: Lauver

Vote: 3-0

III. CORRESPONDENCE TO BOARD MAIL LIST

The Board reviewed the correspondence list for May. No correspondence pulled for discussion. Chairman Aycock read the letter received from County of York concerning the creation of a vision for the future of York County.

X. TOWNSHIP REPORTS

A. Township Secretary

The Board reviewed the Secretary's Report.

Secretary asked for a motion to prepare a bid for trash and recycling and to advertise the bid.

Motion to authorize the Secretary to prepare a bid for trash and recycling and to advertise the bid.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

B. Township Solicitor Report.

The Board reviewed the Township Solicitor Report.

Motion to accept the Township Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

C. Zoning Officer and Township Engineer Reports

The Board reviewed the Township Engineer's Report.

Motion to accept the Township Engineer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

Ron Allen requested the Solicitor to look into legalities concerning a possible conflict of interest with Chair Vicki Aycock.

Solicitor will be given a copy of a letter from Ms. Aycock's file that address this issue

Discussion pertaining to 3 potential Ordinance violation letters sent by the Zoning Officer.

Motion to accept the Township Zoning Officer's Report.

Motion: Aycok

Second: No second - motion dies

Motion to have Secretary prepare RFP for a Township Engineer.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

D. Emergency Management Coordinator - No Report

E. Fire Company

The Board reviewed the Fire Company Reports for June with 5 calls, 3 calls in Monaghan Township, 2 calls in Carroll Township.

Motion to accept the Fire Company Reports for June.

Motion: Allen

Second: Lauver

Vote: 3-0

F. Sewage Enforcement Officer.

The Board reviewed the Sewage Enforcement Officer's Report.

Motion to accept the Sewage Enforcement Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

G. Road Foreman

The Board reviewed the Road Foreman's Report.

Road Master Allen will asked Road Foreman the status of the new truck and sealcoat.

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

X. UNFINISHED BUSINESS - A. Ordinance 103.

Motion to withdraw from consideration Ordinance 103.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to reintroduce Mr. Witmer's original letter of May 8, 2020, asking for a Proposed Zoning Ordinance Text Amendment to Rural Residential Zoning District.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

B. Township Website

Motion to authorize Secretary to give verbal approval to CivisPlus concerning the improvement to the Township website.

Motion: Allen

Second: Lauver

Vote: 3-0

C. New Employee

Motion to post the job description for Secretary and Assistant Treasure on the following websites but omit salary, Messiah University, Shippensburg University, Penn State Harrisburg, HACC, Harrisburg University and Central Penn College.

Motion: Aycock

Second: Allen

Vote: 3-0

XI. NEW BUSINESS - A. National Night Out

Motion to authorize payment of \$250.00 to Carroll Township Police as a contribution for the National Night Out to be held Tuesday, August 3, 2021.

Motion: Allen

Second: Lauver

Vote: 3-0

B. MS4 Public Comment

Ms. Aycock explained what the MS4 detailed. Ms. Aycock informed public that a meeting was held with the Monaghan Township employees to discuss how to handle any complaints and educate them concerning the MS4. Some of the other topics discussed were pollution prevention and good housekeeping, stormwater operation and maintenance, stormwater facility inspection, procedures for municipal vehicles and equipment and employee training programs.

Board of Supervisors recessed into executive session to discuss personnel at 7:15 pm.

Board of Supervisors returned to the regular meeting at 7:21 pm

XII. OTHER BUSINESS - A. Planning Commission Member

Motion to appoint Lynn Nester as a member to the Planning Commission.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

XIII. PAYMENT OF BILLS; BILL LIST 2021-06.

The Board reviewed and discussed the bill list for June 2021-06.

Motion to approve for payment bill list 2021-06.

Motion: Allen

Second: Lauver

Vote: 3-0

XIV. ADJOURNMENT

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:24 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on _____

Chairman, Monaghan Township Board of Supervisors