

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**FEBRUARY 10, 2020**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland Township Engineer/Zoning Officer Greg Rogalski and Solicitor Jayne Katherman.

In attendance were Carolyn Hoffman, Tim Thorton, Robert Secord, Cindy Voggenreiter, James McCollim, Roger Hoffman, Jan Allen, John Whitehouse, Joel Ewer, Matt Yergo and Benedict Dubbs.

**II. PUBLIC COMMENT - None**

**III. APPROVAL OF MINUTES**

**A. January 6, 2020**

The Board reviewed the minutes of the meeting held January 6, 2020.

Motion to approve minutes of January 6, 2020 as presented.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The board reviewed the Police Report for police activities of January 2020.

Motion to accept the Police Report for January 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

The Board reviewed the correspondence list for January. No correspondence was pulled for discussion.

## X. TOWNSHIP REPORTS

### A. Township Secretary

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

### B. Township Solicitor

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

### C. Zoning Officer and Township Engineer Reports.

The Board reviewed the Zoning Officer and Township Engineer's Reports.

Motion to accept the Zoning Officer and Township Engineer Report.

Motion: Allen

Second: Lauver

Vote: 3-0

#### **D. Emergency Management Coordinator - No Report**

### E. Fire Company

The Board reviewed the Fire Company Report of activities of January 2020.

Motion to accept the Fire Company Report for January 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

### F. Sewage Enforcement Officer

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**X. UNFINISHED BUSINESS**

**A. New building - Bids reviewed by Board.**

Motion to reject all bids received for the building of the Monaghan Township Complex.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to authorize Secretary to advertise a workshop meeting to be held February 27, 2020 at 5:30 pm to discuss rebidding of the Monaghan Township Complex.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Implementing on-lot management - No action**

**C. N. Filey's and Stoney Run Roads - Discussion pertaining to the options to make the curve at N. Filey's and Stoney Run Road safer.** Chairman asked to have this item placed on the Road Inspection Agenda and to have the Engineer give a cost estimate for signage.

**XI. NEW BUSINESS**

**A. PSATS Hershey Convention designate voting delegate.**

Motion to authorize Supervisor Lauver to be the designated voting delegate to the PSATS Hershey Convention.

Motion: Aycock

Second: Allen

Vote: 3-0

**B. Messiah College Light Report.**

The Board reviewed the Messiah College Light Report.

Motion to accept the Messiah College Light Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Road Maintenance Class for Road Crew.**

The Board reviewed the LTAP 2020 Municipal Road Maintenance and Safety Symposium information.

Motion to authorize the attendance of all the Road Crew to attend the Road Maintenance and Safety Symposium of May 3<sup>rd</sup> to the 5<sup>th</sup>.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Snow Plow purchase.**

Supervisor Allen presented the Board with information concerning the purchase of a snow plow.

Motion to authorize the purchase of a smaller snow plow to be purchased by the Road Foreman.

Motion: Allen

Second: Lauver

Vote: 3-0

**E. Road Inspection scheduled.**

The Road Inspection date was verified with the Board of Supervisors of April 11, 2020 at 8 a.m. This date has been advertised.

**XII. OTHER BUSINESS A. Mr. Dubbs, Murray Associates - Nothing to report at this time.**

**XIII. PAYMENT OF BILLS; BILL LIST 2020-02.**

The Board reviewed and discussed the bill list for January 2020-02.

Motion to approve for payment bill list 2020-02 for payment.

Motion: Allen

Second: Lauver

Vote: 3-0

Supervisor Rob Lauver had a typed statement which he read in making the Motion to direct the Township engineer to prepare a proposed text amendment to the Zoning Ordinance of Monaghan Township in consultation with the Township solicitor that would permit a property owner to own a funeral home and life celebration facility in certain portions of the Township under regulations as developed and recommended by the engineer.

Motion: Lauver

Second: Allen

Vote: 2-1 Aycock Nay

Supervisor Aycock objected to the Motion for the following reasons:

Not consistent with Township Comprehensive Plan.

Not consistent with purpose of Rural Residential District.

Erodes character of Rural Residential District.

Not compatible with Residential and Agricultural uses.

Sets a precedent for future similar zoning text amendments.

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:13 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

# **MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**February 27, 2020**

**5:30 p.m.**

## **I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present was Linda Altland, Secretary, Gregory Rogalski Township Engineer.

In attendance was Rob Lauver, Carolyn Hoffman, Tim Thornton and Benedict Dubbs.

## **II. PUBLIC COMMENT - None**

## **III. TOWNSHIP COMPLEX**

Mr. Dubbs reviewed the final plans for the Township Complex. Discussion followed on what options the Board may want to execute. Several options were presented by Mr. Dubbs and the Board reviewed.

Motion to have Greg Rogalski and Benedict Dubbs explore a fully enclosed garage as a pole barn construction with a new layout of combined office and garage building.

Motion: Allen

Second: Lauver

Vote: 3-0

## **IV. BUSINESS BEFORE THE BOARD - None**

### **A. Workshop Meeting**

Motion to authorize Secretary to advertise for another workshop meeting to be held March 26, 2020 at 5:30 p.m.

Motion: Aycock

Second: Lauver

## **V. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:40 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**MARCH 9, 2020**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland Township and Solicitor Jayne Katherman.

In attendance were Carolyn Hoffman, Cindy Voggenreiter, Roger Hoffman and Tim Thorton.

**II. PUBLIC COMMENT**

Mr. Thorton to invited Brecknock Builders to be placed on the agenda for the March 26, 2020 workshop meeting.

**III. APPROVAL OF MINUTES**

**A. February 10 and February 27, 2020**

The Board reviewed the minutes of the meeting held February 10 and February 27, 2020  
Motion to approve minutes of February 10 and February 27, 2020

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The board reviewed the Police Report for police activities of February 2020.

Motion to accept the Police Report for February 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**



## **VII. SUBDIVISION/LAND DEVELOPMENT**

### **A. Plan 2020-01, Final Subdivision Plan for 111 Meadow Trail.**

The Plan was represented by Bob Fisher of R. J. Fisher & Associates, Inc.  
The Board reviewed the Engineer's comments and York County comments.

Motion to approve the request of a non-building declaration.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to approve granting the waiver request from improvements to existing streets (602.03).

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to approve Plan 2020-01, for 111 Meadow Trail with the waiver requests and cleanup of minor details on the plan and addressing the comments of the Township Engineer and any outside agency comments and sufficient funds on hand to cover all expenses.

Motion: Aycock

Second: Allen

Vote: 3-0

### **B. Plan 2020-03, Final Subdivision Plan for 220 Lewisberry Road.**

The Plan was represented by Elliot Shibley of Integrated Development Partners.  
The Board reviewed the Engineer's comments and York County comments.

Motion to approve granting the waiver request from improvements to existing streets (602.03).

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to approve of Plan 2020-03, for Mumma Tract 220 Lewisberry Road with the comments of the Township Engineer and any outside agencies met and sufficient funds on hand to cover all expenses.

Motion: Aycock

Second: Allen

Vote: 4-0

## **VIII. CORRESPONDENCE TO BOARD MAIL LIST**

The Board reviewed the correspondence list for February.  
No correspondence was pulled for discussion.

## **X. TOWNSHIP REPORTS**

### **A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver                      Vote: 3-0

### **B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver                      Vote: 3-0

### **C. Zoning Officer and Township Engineer Reports.**

The Board reviewed the Zoning Officer and Township Engineer's Reports.

Motion to accept the Zoning Officer and Township Engineer Report.

Motion: Allen

Second: Lauver                      Vote: 3-0

### **D. Emergency Management Coordinator - No Report**

### **E. Fire Company**

The Board reviewed the Fire Company Report of activities of January 2020.

Motion to accept the Fire Company Report for January 2020.

Motion: Allen

Second: Lauver                      Vote: 3-0

### **F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver                      Vote: 3-0

### **G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.





**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**MARCH 29, 2020**

**3:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the emergency meeting to order at 3:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

No one was in attendance.

**II. PUBLIC COMMENT - None**

**III. EMERGENCY DECLARATION**

Met for the purposes of an Emergency Meeting, to sign and have the Board of Supervisors approve the Emergency Declaration to address the COVID-19 outbreak.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PAYMENT OF BILLS; BILL LIST 2020-03.**

Motion was made to delegate the Secretary and Treasurer the duty of bill payment and payroll during the time period covered by the Township's Emergency Declaration.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 3:20 p.m.

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**  
**APRIL 13, 2020 - Meeting Cancelled due to Corona Virus**  
**6:00 p.m.**

**6:00 p.m.**

## I. CALL TO ORDER

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Motion to reapprove Plan 2020-03, for Mumma Tract 220 Lewisberry Road with the comments of the Township Engineer and any outside agencies met and sufficient funds on hand to cover all expenses and to allow his Engineer to record.

Motion: Aycock

Second: Allen

Vote: 3-0

**B. Reapproval of Plan 2019-04, Final Subdivision Plan for Bentzel authorizing Bentzel Engineer to record plan.**

Motion to reapprove Plan 2019-04, Final Subdivision Plan for Bentzel with the comments of the Township Engineer and any outside agencies met and sufficient funds on hand to cover all expenses and to allow his Engineer to record.

Motion: Aycock

Second: Allen

Vote: 3-0

**C. Approval of a 90 day extension for the Plan 2020-01 Meadow Lane Gothier subdivision plan to allow time to address the plan comments.**

Motion to accept the extension for the Plan 2020-01, Meadow Lane Gothier subdivision plan to allow time to address the plan comments.

Motion: Aycock

Second: Allen

Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST - None**

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

**B. Township Solicitor - No report**

**C. Zoning Officer and Township Engineer Reports - No Report.**

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report of activities of March and April 2020.

Motion to accept the Fire Company Report for March and April 2020.

Motion: Lauver

Second: Allen

Vote: 3-0

Vote: 3-0

Vote: 3-0

Vote: 3-0

Vote: 3-0

Chairman, Monaghan Township Board of Supervisors



**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**JUNE 8, 2020**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the Mr. Pleasant Church Fellowship Meeting room. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Also present were Secretary/Treasurer Linda Altland Township, Solicitor Jayne Katherman and Paul Wood and Greg Roglaski Township Engineer.

In attendance were Carolyn Hoffman, Tom Wargo, Joe Gibb, Dillin Gibb, Tim Thorton Barry Conrad and Roger Hoffman.

**II. PUBLIC COMMENT - None**

**III. APPROVAL OF MINUTES**

**A. May 11, 2020**

The Board reviewed the minutes of the meeting held May 11, 2020.

Motion to approve minutes of May 11, 2020 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The board reviewed the Police Report for police activities of May 2020.

Motion to accept the Police Report for May 2020.

Motion: Lauver

Second: Allen

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST** - Nothing pulled for discussion.

## X. TOWNSHIP REPORTS

### A. Township Secretary

Motion to appoint Barry Conrad to the Planning Commission for a four year term.

Motion Aycok

Second: Allen                      Vote: 3-0

Motion to authorize Secretary to advertise for a road inspection meeting to be held June 20, 2020 at 8:00 a.m.

Motion: Aycok

Second: Allen                      Vote: 3-0

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Lauver

Second: Allen                      Vote: 3-0

### B. Township Solicitor

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Lauver

Second: Allen                      Vote: 3-0

### C. Zoning Officer and Township Engineer Reports

The Board reviewed the Engineer and Zoning Officer's Report.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Lauver

Second: Allen                      Vote: 3-0

#### **D. Emergency Management Coordinator - No Report**

### E. Fire Company - No Report

### F. Sewage Enforcement Officer

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver                      Vote: 3-0

## G. Road Foreman

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

**X. UNFINISHED BUSINESS - None**

**XI. NEW BUSINESS**

**A. Orchard Road**

The Board directed the Secretary to place Orchard Road as an agenda item on the road inspection of June 20, 2020.

**B. Text Amendment**

Motion to forward a proposed Zoning Ordinance Text Amendment for the Rural Residential Zoning District submitted by Robert Witmer to the Planning Commission for their review and recommendations.

Motion: Allen

Second: Lauver

Vote 2-1 Aycock Nay

Supervisor Aycock objected to the Motion for the following reasons:

Not in best interest of the Health, Safety and Welfare of our community.

Amendment benefits only one property owner, Lauver.

**C. Building**

Motion to authorize the Secretary to advertise for a workshop meeting on June 24, 2020 at 5:30 p.m.

Motion: Aycock

Second: Allen

Vote: 3-0

**XII. OTHER BUSINESS - None**

**XIII. PAYMENT OF BILLS; BILL LIST 2020-06.**

The Board reviewed and discussed the bill list for March 2020-06.

Motion to approve for payment bill list 2020-06 for payment.

Motion: Allen

Second: Lauver

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:36 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

# **MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

## **Road Inspection**

**June 20, 2020**

**8:00 A.M.**

### **I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 8:00 a.m. at the office of Monaghan Township. Present were Supervisor Vicki Aycock, Ron Allen and Rob Lauver.

Present was Michael Strayer.

### **II. PUBLIC COMMENT - None**

### **III. ROADS AND DRAINAGE**

#### **A. Roads Bids**

The Secretary provided the Board of Supervisor with information on finances, an updated detailed list of road work done in the past and reports on the roads from the Township Engineer.

The Board reviewed the information and it was determined that the roads to be considered for improvements in the year 2020 were as follows:

1. Road Foreman to discuss with Greg Rogalski to determine what is needed to be done on Elicker Road and Orchard Road the drainage.

2. Motion was made to start with short term option of sign age as directed in the memo from Greg Rogalski dated October 14, 2019 for N. Filey's and Stoney Run Road.

Motion Aycock

Second: Lauver

Vote: 3-0

3. Discussion pertaining to ten roads with need of maintenance work to include Elicker Road. Road Foreman will discuss with Township Engineer, Greg Rogalski, also add S. Wharf Road to the line painting.

### **IV. BUSINESS BEFORE THE BOARD**

The Board reviewed the list from the Road Foreman of equipment to be sold and/or replaced.

Motion to have Road Foremen report back to the Board with options.

Motion: Aycock

Second: Lauver

Vote: 3-0

**V. ADJOURNMENT**

Motion to adjourn.

Motion: Lauver

Second: Aycock

Vote: 3-0

Meeting adjourned at 10:20 a.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors



**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**JUNE 24, 2020**

**5:30 p.m.**

**I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Rob Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Benedict Dubbs of Murray Associates.

From the public Timothy Thornton, Mrs. Thornton, Michael Strayer and Cindy Voggenreiter.

**II. PUBLIC COMMENT - None**

**III. TOWNSHIP COMPLEX**

A workshop meeting with Supervisors and Township Staff was held to discuss the needs of the future Township Complex.

Three proposed drawings of the building were given to the Board. Discussion of the plans followed.

**IV. BUSINESS BEFORE THE BOARD**

Motion to forward email from Greg Rogalski to Andrew Hoover of Brecknock Builders to Tim Thornton.

Motion: Aycock

Second: Allen                      Vote: 3-0

Motion to authorize Secretary to advertise the next workshop meeting for July 22, 2020 at 5:30 p.m.

Motion: Aycock

Second: Allen                      Vote: 3-0

Discussion pertaining to purchase of a new lawn mower. Road Foreman gave the Board of Supervisors three choices to review. Board will consider the choices and review at the next Board of Supervisor's meeting.

Township Engineer presented the Board of Supervisor's with an estimated construction cost for Elicker Road. This will be reviewed at the next Board of Supervisor's meeting.

**V. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:48 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**JULY 13, 2020**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Present were Secretary/Treasurer Linda Altland Township, Solicitor Jayne Katherman and Paul Wood for Township Engineer.

In attendance were Carolyn Hoffman, Tom Wargo, Barry Conrad and Tim Thorton.

**II. PUBLIC COMMENTS - None**

At this time the Township Solicitor gave a briefing on the meeting rules. Anyone wanting to give information to the Board or ask questions will be given three minutes to speak.

**III. APPROVAL OF MINUTES**

**A. June 8, June 20 and June 24, 2020.**

The Board reviewed the minutes of the meeting held June 8, June 20 and June 24, 2020. Motion to approve minutes of June 8, June 20 and June 24, 2020. with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The board reviewed the Police Report for police activities of June 2020.

Discussion pertaining to a no parking ordinance to deal with the congested parking along several roads in Township during tubing and boating season.

Motion to accept the Police Report for June 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

Email from Clark Adams pertaining to the parking problem along Alpat Drive was discussed. The Board will consider a no parking Ordinance to correct this circumstance.

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Zoning Officer and Township Engineer Reports**

The Board reviewed the Engineer and Zoning Officer's Report.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted there were six calls and only two calls were in Monaghan Township.

Motion to accept the Fire Company Report.

Motion: Allen

Second: Lauver

Vote: 3-0

## **F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver

Vote: 3-0

## **G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion made to purchase a Hustler 54" mower at the price of \$4,599.00.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to have Road Foreman obtain three phone bids for seal coat work to be furnished on Dorsey Land from S. Filey's Road to Township line and Bishop Road from N.

Lewisberry Road to Township line and report back to the Board.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

## **X. UNFINISHED BUSINESS - Road Bids**

Motion to authorize Secretary to advertise and prepare bids for Elicker Road paving from E. Mt. Airy to Meadow Trail.

Motion: Aycock

Second: Allen

Vote: 3-0

## **XI. NEW BUSINESS**

### **A. Brecknock Builders fees**

Motion made to invite Andrew Hoover from Brecknock Builders to the July workshop meeting to be held July 22, 2020 and to pay up to \$300.00 for his time and mileage.

Motion: Aycock

Second: Allen

Vote: 3-0

## **XII. OTHER BUSINESS**

### **A. Plan 2020-02, Gothier 6-lots extension for 90 days.**

Motion to grant an extension for 90 days for Plan 2020-02, Gothier.

Motion: Aycock

Second: Allen

Vote: 3-0

**B. Plan 2018-01, Final Plan of Gentleman Jack Development, Forever Green Farms.**

Motion to re-approved Plan 2018-01, Final Plan of Gentleman Jack Development, Forever Green Farms to allow recording and except the Letter of Credit in the amount of \$420,493.43 with the expiration date of June 24, 2021.

Motion: Aycock

Second: Allen

Vote: 3-0

**XIII. PAYMENT OF BILLS; BILL LIST 2020-07.**

The Board reviewed and discussed the bill list for March 2020-07.

Motion to approve for payment bill list 2020-07 for payment.

Motion: Allen

Second: Lauver

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Lauver

Second: Allen

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:02 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors



# **MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**JULY 22, 2020**

**5:30 p.m.**

## **I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Rob Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Benedict Dubbs of Murray Associates.

From the public Timothy Thornton, Mrs. Thornton, Andrew Hoover, James McCollim and Cindy Voggenreiter.

## **II. PUBLIC COMMENT - None**

## **III. TOWNSHIP COMPLEX**

### **A. Brecknock Builders**

Andrew Hoover from Brecknock Builders gave the Board a brief on his experience as a builder. He offered his opinion on appropriate per square footage costs of a pole style construction.

## **IV BUSINESS BEFORE THE BOARD**

### **A. Township Complex**

Greg Rogalski asked the Board to establish a project budget. The consensus of the Board was to keep previously approved budget.

Greg Rogalski presented the Board with several scenarios of different site plans. Does the Board want to consider a single combined building or two independent buildings? Discussion following and the consensus of the Board is to keep the plan for two independent buildings.

Knowing that the original bid was over budget the Board will need to make some cuts to the bids. The Board will continue to discuss at the next workshop meeting.

### **B. Re-approval of the purchase of a township mower.**

Motion to re-approve the purchase of a Hustler 54"mower at the price of \$4,699.00.

Motion: Aycock

Second: Allen

Vote: 3-0

**C. Re approved Plan 2020-01, Plan of 111 Meadow Trail.**

Motion to re-approve Plan 2020-01, Final Plan of 111 Meadow Trail.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to authorize Secretary to advertise the next workshop meeting for August 26, 2020 at 5:30 p.m.

Motion: Aycock

Second: Allen

Vote: 3-0

**V. ADJOURNMENT**

Motion to adjourn.

Motion: Lauver

Second: Allen

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:21 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**AUGUST 10, 2020**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Present were Secretary/Treasurer Linda Altland Township, Solicitor Jayne Katherman and Greg Rogalski for Township Engineer.

In attendance were Carolyn Hoffman, Tom Wargo, Roger Hoffman and Attorney Benoni.

**II. PUBLIC COMMENTS - None**

**III. APPROVAL OF MINUTES**

**A. July 13 and July 22, 2020.**

The Board reviewed the minutes of the meeting held July 13 and July 22, 2020.

Motion to approve minutes of July and July 22, 2020 with minor spelling changes.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The board reviewed the Police Report for police activities of July 2020.

Motion to accept the Police Report for July 2020.

Motion: Lauver

Second: Allen

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Lauver

Second: Allen

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

Correspondence from PSATS Newsletter was pulled and Chairman Aycock asked Supervisor Allen to point out to the Road Foreman that there is a State mask order and it applies to Townships. Face coverings are required if indoors in public area, if out doors and unable to consistently maintain a distance of six feet from other individuals, and when working and interacting with the public or in any common areas or space visited by the public.

## **X. TOWNSHIP REPORTS**

### **A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

### **B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

### **C. Zoning Officer and Township Engineer Reports**

The Zoning Officer's Report was given orally.

The Engineer informed the Board that they will see development in the Forever Green subdivision in the near future.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

### **D. Emergency Management Coordinator - No Report**

### **E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted that there were five calls and only one call in Monaghan Township.

Motion to accept the Fire Company Report.

Motion: Lauver

Second: Allen

Vote: 3-0

### **F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Lauver

Second: Allen

Vote: 3-0

#### **G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Aycock

Second: Allen

Vote: 3-0

### **X. UNFINISHED BUSINESS - Road Bids**

#### **A. Elicker Road Bids**

The Township received two bids, one bid from Pennsy Supply and one bid from Wilson Paving.

Motion to grant the bid to Pennsy Supply for paving of Elicker Road in the amount of \$111,887.00 after clarifying with Wilson Paving that their bid did not include a leveling course.

Motion: Aycock

Second: Allen

Vote: 3-0

#### **B. Seal Coat Bids**

Only received two bids and will try to get another bid by the Board workshop meeting of August 26, 2020.

### **XI. NEW BUSINESS**

#### **A. West Shore ALS Contract**

The Board was given a copy along with the Solicitor of the ALS Contract for their review. The Solicitor found no issues with the proposed new contract. The Board will not take any action until they receive the final contract.

### **XII. OTHER BUSINESS - None**

Supervisor Lauver asked for a Solicitor's opinion on the Potential Conflict of Interest of the request for a Proposed Zoning Text Amendment submitted by Robert Witmer.

Solicitor Katherman previously sent to all Supervisor's a copy of the letter she sent to the State Ethics Commission asking for an advisory opinion from the States Ethics

Committee.

**XIII. PAYMENT OF BILLS; BILL LIST 2020-08.**

The Board reviewed and discussed the bill list for March 2020-08.

Motion to approve for payment bill list 2020-08 for payment.

Motion: Lauver

Second: Allen

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 6:33 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors



**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**  
**AUGUST 26, 2020**  
**5:30 p.m.**

**I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Rob Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Benedict Dubbs of Murray Associates.

From the public Joe Schreffler, James McCollim and Cindy Voggenreiter.

**II. PUBLIC COMMENT - None**

**III. TOWNSHIP COMPLEX**

A. Mr. Dubbs presented the Board of Supervisors with new Township Complex drawings to review.

Everyone was in agreement with the proposed plans and directed Mr. Dubbs to proceed with further details for the plan.

**IV BUSINESS BEFORE THE BOARD**

**A. Extension of Plan 2020-02, Meadow Trail 6 -lots.**

Motion to grant a 90 day extension for Plan 2020-02, Meadow Trail.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Bids for Elicker Road and Seal Coat.**

Motion to award the bid for Paving of Elicker Road to Wilson Paving in the amount of \$99,840.00.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to authorize Secretary to advertise the next workshop meeting for September 30, 2020 at 5:30 p.m.

Motion: Aycock

Second: Allen

Vote: 3-0

The Board recessed into an executive session at 6:45 p.m. to discuss personnel.

The Board revived into the meeting at 7:00 p.m.

## **V. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:02 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 14, 2020**  
**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Present were Secretary/Treasurer Linda Altland Township, Solicitor Jayne Katherman and Greg Rogalski for Township Engineer.

In attendance were Carolyn Hoffman, Roger Hoffman and Attorney Benoni, Jann Allen, Tyler Mowry, Barry Conrad, John Busch and Joy Schreffler.

**II. PUBLIC COMMENTS - None**

**III. APPROVAL OF MINUTES**

**A. August 10 and August 14, 2020.**

The Board reviewed the minutes of the meeting held August 10 and August 14, 2020. Motion to approve minutes of August 10 and August 14, 2020 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The Board reviewed the Police Report for police activities of August 2020.

Motion to accept the Police Report for August 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to authorize Secretary to advertise for Budget workshop meetings to be held October 21, November 4 and November 25, 2020 at 5:30 p.m.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to accept the Treasurer's Report

Motion: Lauver

Second: Allen

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST - No correspondence was pulled for discussion.**

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Zoning Officer and Township Engineer Reports**

The Board reviewed the Zoning Officer's Report.

Putting up no parking signs along waterways issue will have draft at next meeting.

MS4 annual report is in process.

Text amendment has three options.

1. Do nothing

2. Move forward as it is now.

3. Move forward with revisions either as Conditional Use or as a Special Exception.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Allen

Second: Aycock

Vote: 2-0 Lauver abstained

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted the Fire Company had ten calls and four were in Monaghan Township.

Motion to accept the Fire Company Report.

Motion: Allen  
Second: Lauver

Vote: 3-0

#### **F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.  
Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen  
Second: Lauver

Vote: 3-0

#### **G. Road Foreman**

The Board reviewed the Road Foreman's Report.  
Motion to accept the Road Foreman's Report.

Motion: Allen  
Second: Lauver

Vote: 3-0

### **X. UNFINISHED BUSINESS**

**A. Witmer Zoning Ordinance Amendment - moved to end of meeting.**

### **XI. NEW BUSINESS - A. Set a date for Halloween**

Motion to set the date for Trick-or-treat for Thursday, October 29, 2020 from 6:00 to 8:00 p.m.

Motion: Allen  
Second: Lauver

Vote: 3-0

### **XII. OTHER BUSINESS - Comcast Agreement**

Motion to authorize Secretary to advertise the Ordinance of Monaghan Township authorizing execution of a cable franchise agreement between the Township and Comcast of Southeast Pennsylvania, LL and set hearing date of October 12, 2020 at 5:30 p.m.

Motion: Aycock  
Second: Allen

Vote: 3-0

### **XIII. PAYMENT OF BILLS; BILL LIST 2020-09.**

The Board reviewed and discussed the bill list for March 2020-09.  
Motion to approve for payment bill list 2020-09 for payment to include Liquid Fuels bill for line painting in the amount of \$6,476.64.

Motion: Allen  
Second: Lauver

Vote: 3-0

**Recessed to Executive session to discuss legal issues at 6:43 p.m.**  
**Reconvene from Executive session at 7:25 p.m.**

At this time Supervisors Lauver read a statement and is attached to the minutes.

**UNFINISHED BUSINESS - A. Witmer Zoning Ordinance Amendment**

John Busch gave a summary of why the Planning Commission decided on a recommendation of no action. Joy Schreffler also gave a more detailed reason for the Planning Commission's decision.

John Busch as a resident gave his opinion why this Text Amendment should not be granted.

Motion to approve and move forward to allow it by Conditional Use or Special Exception in the Rural Residential Zone.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Lauver

Second: Allen

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:55 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

# MONAGHAN TOWNSHIP BOARD OF SUPERVISORS

**SEPTEMBER 30, 2020**

**5:30 p.m.**

## I. CALL TO ORDER

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Rob Lauver.

Also present were Secretary/Treasurer Linda Altland, Township Engineer/Zoning Officer Greg Rogalski and Benedict Dubbs of Murray Associates.

From the public Joe Schreffler and Cindy Voggenreiter.

**II. PUBLIC COMMENT - None**

### III. TOWNSHIP COMPLEX

Township Engineer presented the Board of Supervisors with revised site drawing with changes as discussed in the last workshop meeting.

Mr. Dubbs provided the Board of Supervisors with cost saving options to consider to keep within budget for the project.

## IV BUSINESS BEFORE THE BOARD

**A. Extension of Plan 2020-02, Meadow Trail 6 -lots.**

Motion to grant a 90 day extension for Plan 2020-02, Meadow Trail.

Motion: Aycok

Second: Lauver                      Vote: 3-0

Motion to authorize Secretary to advertise the next workshop meeting for October 28, 2020 at 5:30 p.m.

Motion: Aycok

Second: Lauver                      Vote: 3-0

## V. ADJOURNMENT

Motion to adjourn.

Motion: Lauver

Second: Allen                      Vote: 3-0

The Board of Supervisors meeting adjourned at 6:45 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on

Chairman, Monaghan Township Board of Supervisors



**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**OCTOBER 12, 2020**

**5:30 p.m.**

Pledge to the Flag

Chairman Vicki Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Vicki Aycock, Supervisor John Whitehouse and Supervisor Ron Allen.

Also present were Secretary/Treasurer Linda Altland.

In attendance was Carolyn Hoffman.

**ORDINANCE HEARING**

**5:30 PM**

Monaghan Township Board of Supervisors held a public Hearing at 5:30 p.m. to receive public testimony regarding the proposed Ordinance.

**Monaghan Township Ordinance #100, AN ORDINANCE OF MONAGHAN TOWNSHIP AT AUTHORIZING EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE TOWNSHIP AND COMCAST OF SOUTHEAST PENNSYLVANIA.**

Secretary articulated that the Ordinance had been advertised and made available to the public. Chairman Aycock opened the hearing for the proposed Ordinance and adoption thereof. The purpose of the Hearing is to receive public testimony regarding the proposed Ordinance.

Chairman Aycock explained the procedure of the meeting and then ask for any public comments. No public comments.

Motion was made to adopt Monaghan Township Ordinance 100, and Ordinance of Monaghan Township at authorizing execution of a cable franchise agreement between the Township and Comcast of Southeast Pennsylvania.

Motion: Allen

Second: Lauver

Vote: 3-0

Chairman Aycock announced the conclusion of the hearing of the Hearing.

Hearing closed at 5:35

PM.

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors adjourned meeting at 5:37 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors



**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**  
**OCTOBER 12, 2020**  
**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Aycock called the meeting to order at 6:00 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Allen and Supervisor Lauver.

Present were Secretary/Treasurer Linda Altland Township, Solicitor Jayne Katherman and Greg Rogalski for Township Engineer.

In attendance were Carolyn Hoffman, Amy Lauver, Attorney Benoni, Ben Martin, Richard Murphy and Scott Akens.

**II. PUBLIC COMMENTS - None**

**III. APPROVAL OF MINUTES**

**A. September 14 and September 30, 2020.**

The Board reviewed the minutes of the meeting held September 14 and September 30, 2020.

Motion to approve minutes of September 30 and September 14, 2020 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The Board reviewed the Police Report for police activities of September 2020.

Motion to accept the Police Report for September 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Allen

Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - Plan 2020-04 Richard Murphy and Karen Simpson.**

Scott Akens from Akens Engineering was present to represent the Murphy and Simpson plan.

Motion to approve waivers to section 610.02 a wetlands delineation is required; section 602.03 improvements to existing streets required and section 302.B stormwater.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nye

Motion to approve the Plan 2020-04, Final subdivision Plan for Richard Murphy and Karen Simpson with comments of the Township Engineer and any outside agencies and sufficient funds on hand to cover all expenses.

Motion: Allen

Second: Lauver

Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST - No correspondence was pulled for discussion.**

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the resignation letter of the Solicitor as of December 31, 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Zoning Officer and Township Engineer Reports**

The Board reviewed the Zoning Officer's Report.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted the Fire Company had nine calls and five were in Monaghan Township.

Motion to accept the Fire Company Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Aycock

Second: Allen

Vote: 3-0

**X. UNFINISHED BUSINESS**

**A. Witmer Zoning Ordinance Amendment** - No action

**B. Comcast Agreement and Ordinance 100** - A Public Hearing was held at 5:30 pm

**C. Messiah Light Report**

Motion to accept the Messiah Light Report.

Motion: Aycock

Second: Allen

Vote: 3-0

**D. Parking along Yellow Breeches Creek**

Motion to authorize Solicitor to draft an Ordinance for no parking with a fine along the Yellow Breeches.

Motion: Aycock

Second: Allen

Vote: 3-0

- XI. NEW BUSINESS - A. Website - No action**  
**B. Solicitor - No action**  
**C. Office Employee - No action**

**XII. OTHER BUSINESS - Mr. Dubbs, Murray Associates**

Mr. Dubbs gave updated drawings to the Board to review.

**XIII. PAYMENT OF BILLS; BILL LIST 2020-10.**

The Board reviewed and discussed the bill list for March 2020-10.

Motion to approve for payment bill list 2020-10 for payment to include Liquid Fuels bill for paving bill for Elicker Road to Wilson in the amount of \$90,676.30.

Motion: Aycock

Second: Allen

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Lauver

Second: Allen

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:28 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

# **MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**October 28, 2020**

**5:30 p.m.**

## **I. CALL TO ORDER**

Chairman Vicki Aycock called the meeting to order at 5:30 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Aycock, Supervisor Lauver and Supervisor Allen.

Also present was Linda Altland, Secretary.

From the public James McCollim.

## **II. PUBLIC COMMENT - None**

## **III. TOWNSHIP COMPLEX**

Mr. Dubbs provided photos of the proposed office building and garage with different outside designs to the Board for their consideration.

A proposed schedule of the advertising, prebid conference and received bids and award of the contract was also given to the Board.

## **IV. BUSINESS BEFORE THE BOARD**

### **A. Memphord Estates Fence**

A quote to repair the Memphord Estates fence surrounding the sediments ponds was give to the Board for their consideration.

Motion to award the quote from R. Perry Fence Company to repair the fence in Memphord Estates in the amount of \$2,150.00.

Motion: Vicki

Second: Lauver

Vote: 3-0

**Recessed to executive meeting to discuss personnel at 6:20 pm.**

**Resumed Board of Supervisor's meeting at 7:09 pm.**

Motion to grant a 2% raise for Linda Altland for the year 2021.

Motion: Allen

Second: Lauver

Vote: 3-0

## **IV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:11 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

## Pledge to the Flag

Motion: Allen  
Second: Lauver

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - None**

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

Board of Supervisors noted a letter from Penn Waste acknowledging an increase of \$.58 per quarter in their billing.

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to authorize Secretary to hire Korporate Computing to repair and bring up to date the township computers.

Motion: Allen

Second: Aycock

Vote: 3-0

Motion to advertise for a workshop meeting to be held on December 17, 2020 at 5:30 pm.

Motion: Aycock

Second: Allen

Vote: 3-0

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Zoning Officer and Township Engineer Reports**

The Board reviewed the Zoning Officer's Report.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted the Fire Company had four calls and none were in Monaghan Township.



Motion to accept the Fire Company Report.

Motion: Lauver

Second: Allen

Vote: 3-0

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Lauver

Second: Allen

Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Lauver

Second: Allen

Vote: 3-0

**X. UNFINISHED BUSINESS**

**A. No Parking Ordinance 101**

Motion to authorize Secretary to advertise the proposed No Parking Ordinance 101.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Witmer Zoning Ordinance Amendment**

Township Engineer gave an overview of his memo dated October 12, 2020.

There was discussion pertaining to the building square footage and changes to sections of Special Exception uses.

Motion to approve moving the Zoning Text Amendment forward in the formal adoption process as recommended in Pennoni's 10/12/2020 memo, with the additional recommendation to provide the corrected reference to Section 428 in Section 204.3.6 and to strike the last sentence of Section 428.2.

Motion: Allen

Second: Lauver

At this time Supervisors Lauver read a statement which is attached to the minutes.

**C. New Building**

Motion to authorize Murray Associates to advertise for bids for the new building complex with the proposed opening to be December 17<sup>th</sup>.

Motion: Aycock

Second: Allen

**XI. NEW BUSINESS**



**A. Intent to Appoint Trout P.C. to conduct the annual audit of the fiscal affairs of Monaghan Township for the year 2020.**

Motion to appoint Trout P.C. to conduct the annual audit of the fiscal affairs of Monaghan Township for the year 2020 and Secretary to advertise and Chairman to sign engagement letter.

Motion: Aycock

Second: Allen

Vote: 3-0

**XII. OTHER BUSINESS**

**A. SPCA Contract**

Motion to authorize Chairman to sign the SPCA Animal Care and Housing Agreement for 2021 in the amount of \$1654.45.

Motion: Aycock

Second: Allen

Vote: 3-0

**B. Klugh Animal Control Services**

The Board reviewed the Animal Control Service contract submitted by Klugh Animal Control.

Motion to appoint Klugh Animal Control for Animal Control Service and authorize a payment of \$400.00 as a retainer fee and Chairman to sign contract.

Motion: Aycock

Second: Allen

**XIII. PAYMENT OF BILLS; BILL LIST 2020-11.**

The Board reviewed and discussed the bill list for March 2020-11.

Motion to approve for payment bill list 2020-11 for payment.

Motion: Lauver

Second: Aycock

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:30 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors

## Pledge to the Flag

**II. PUBLIC COMMENTS - None**

**III. APPROVAL OF MINUTES**

**A. NOVEMBER 9, 2020**

The Board reviewed the minutes of the meeting held November 9, 2020.

Motion to approve minutes of November 9, 2020 with minor corrections.

Motion: Allen

Second: Lauver

Vote: 3-0

**IV. PUBLIC SAFETY REPORT**

The Board reviewed the Police Report for police activities of November 2020.

Motion to accept the Police Report for November 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**V. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report.

Motion to accept the Treasurer's Report

Motion: Lauver

Second: Allen

Vote: 3-0

**VI. PERSONS TO BE HEARD - None**

**VII. SUBDIVISION/LAND DEVELOPMENT - Plan 2020-04, Richard Murphy and Karen Simpson.**

Motion to re-approve the Plan 2020-04, Final subdivision Plan for Richard Murphy and Karen Simpson with minor revision of the barn on the plan, comments of the Township Engineer and any outside agencies and sufficient funds on hand to cover all expenses.

Motion: Allen

Second: Lauver

Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

Board of Supervisors reviewed the mail list and the correspondence from County of York was noted concerning the information of licensing of dogs.

**X. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary's Report.

Motion to accept the Secretary's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor's Report.

Motion to accept the Solicitor's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Zoning Officer and Township Engineer Reports**

Discussion pertaining to 3 Locust Lane driveway of Eileen Showers.

Engineer recommended to the Board to add the material needed to correct the Showers driveway problem to the road bids this year and to have road crew repair.

The Board reviewed the Zoning Officer's Report.

Motion to accept the Engineer and Zoning Officer's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Emergency Management Coordinator - No Report**

**E. Fire Company**

The Board reviewed the Fire Company Report.

Supervisor Allen noted the Fire Company had six calls and two were in Monaghan Township.

Motion to accept the Fire Company Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman's Report.

Motion to accept the Road Foreman's Report.

Motion: Allen

Second: Lauver

Vote: 3-0

**X. UNFINISHED BUSINESS**

**A. No Parking Ordinance 101**

Motion to adopt the No Parking Ordinance 101 was administered during the hearing.

## **B. Witmer Zoning Ordinance Amendment**

**Board recessed to executive session at 6:35 pm to discuss legal issues.**

**Board reconvened to regular meeting at 7:10 pm.**

At this time Supervisors Lauver read a statement which is attached to the minutes.

Motion to authorize Secretary to advertise for a hearing on February 8<sup>th</sup> at 6:00 pm for the Zoning Ordinance Amendments.

Motion: Allen

Second: Lauver

Vote: 2-1 Aycock Nay

## **C. Verizon Ordinance 102.**

Motion to authorize Secretary to advertise and to set a Hearing Date of February 8, 2021.

Motion: Aycock

Second: Allen

Vote: 3-0

# **XI. NEW BUSINESS**

## **A. Meeting Schedule for 2021**

Motion to authorize Secretary to advertise the meeting schedule for 2021.

Motion: Aycock

Second: Allen

Vote: 3-0

## **B. Geisinger Agreement**

Motion to authorize Chairman to sign the Geisinger Agreement.

Motion: Aycock

Second: Allen

Vote: 3-0

## **C. Resignation letter from John Busch from the Planning Commission.**

Motion to accept the resignation letter from John Busch from the Planning Commission.

Motion: Aycock

Second: Allen

Vote: 3-0

## **D. Ag Security**

No applications have been received for the Ag Security.

# **XII. OTHER BUSINESS**

## **A. Mr. Dubbs of Murray Associates. No action**

## **B. Appoint Auditor - Tammy Samsel for 2021.**

Motion to appoint Tammy Samsel as an auditor for the year 2021.

Motion: Allen

Second: Lauver

Vote: 3-0

**C. Resolution 2020-07, Tax Levy for the year 2021**

Motion to adopt 2020-07, Tax Levy for the year 2021 with an increase from 1.2 mills to 1.3 mills.

Motion: Allen

Second: Lauver

Vote: 3-0

**D. Resolution 2020-08, Appoint Trout CPA.**

Motion to adopt Resolution 2020-08, Appointing Trout CPA to perform an audit for the year 2020.

Motion: Allen

Second: Lauver

Vote: 3-0

**E. Resolution 2020-09, Adopting the 2021 Budget**

Motion to adopt Resolution 2020-09, Adopting the 2021 Budget.

Motion: Allen

Second: Lauver

Vote: 3-0

**XIII. PAYMENT OF BILLS; BILL LIST 2020-12.**

The Board reviewed and discussed the bill list for December 2020-12.

Motion to approve for payment bill list 2020-12 for payment.

Motion: Allen

Second: Lauver

Vote: 3-0

**XIV. ADJOURNMENT**

Motion to adjourn.

Motion: Allen

Second: Lauver

Vote: 3-0

The Board of Supervisors meeting adjourned at 7:25 p.m.

Respectfully submitted,

Linda Altland, Secretary

Minutes approved at meeting held on \_\_\_\_\_

\_\_\_\_\_  
Chairman, Monaghan Township Board of Supervisors