**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**September 11, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the regular meeting to order at 5:57p.m. in the meeting room of the offices of Monaghan Township. Present was Supervisor Allen and Supervisor Schreffler.

Also present were Secretary/Treasurer Chelssee Smith (Via Zoom), Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Schreffler  
Second: Allen Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. August 14, 2023**

The Board reviewed the minutes of the meeting held August 14, 2023.

Motion to approve August 14, 2023, meeting minutes.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**IV. PUBLIC COMMENT**

Jim Reagan, Wharf Rd, commented on how well community day went and asked for an update on the Mehanovic property.

**V. PERSONS TO BE HEARD – NONE**

**VI. SUBDIVISIONS/LAND DEVELOPMENT**

1. **Messiah University**

Motion to table Messiah University Land Development Plan until additional responses and conditions are provided.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**VII. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Pawelski   
 Second: Allen Vote: 3-0

Motion to authorize credit card usage for $21.19 for August.

Motion: Schreffler  
 Second: Allen Vote: 3-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $1,500.00 with Board of Supervisor approval.   
Motion: Allen  
Second: Pawelski Vote: 3-0

**VIII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Pawelski   
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report, which included an update on:

* Mowery Orchards requested a bond reduction. Dan had mentioned this is very common in developments.
* Messiah University submitted a Land Development Plan and KPI had a memo to go with on recommendations for the Land Development Plan.
* Fisher Run Culvert – PA Small water grant decision is to be announced in September
* Township Building exhibits and preliminary costs to be provided at the meeting on September 25th
* MS4 – KPI has a survey scheduled for September

Motion to conditionally approve the Merritts Stormwater management permit application for 567 E Siddonsburg Rd, based upon a signed Operations and management agreement.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Motion to accept Engineer and Zoning Officer Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**D. Emergency Management Coordinator**

The board reviewed the Emergency Management Coordinator Report.

Motion to accept the Emergency Management Coordinator Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company – No report provided**

**F. Sewage Enforcement Officer**

The board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**G. Road Foreman**

Supervisor Allen reported on activities for August which included roadside mowing, community day preparation, and replaced 4 pipes throughout the township.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission**

The board reviewed the Planning Commission Report.

Motion to accept the Planning Commission Report.

Motion: Allen  
Second: Schreffler Vote: 3-0

**IX. CORRESPONDENCE TO BOARD MAIL LIST - NONE**

**X. UNFINISHED BUSINESS**

A. New Building

New building financing and plans will be discussed at the Budget meeting at the end of September.

Motion to schedule and advertise a public meeting to continue the discussion on the new building next steps for September 25th, 2023, at 6pm.

Motion: Pawelski

Second: Allen Vote: 3-0

1. August 28 Budget Workshop Minute approval

Motion to approve the August 28, 2023, budget workshop meeting.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**XI. NEW BUSINESS**

1. Mowery Orchards Bond Reduction

Motion to recommend reduction of the bond no. 10119720 by $404,709.87 retaining the amount $227,589.13 until the rest of the work is complete for Mowery Orchards.

Motion: Schreffler

Second: Allen Vote: 3-0

**XII. PAYMENT OF BILLS; BILL LIST 2023-9.**

The Board reviewed and discussed the bill list for September in the amount of $18754.96.

Motion to approve payment of the Bill List 2023-9, for September in the amount of $18754.96.

Motion: Pawelski

Second: Schreffler Vote: 2-0-1 Allen abstained

**XIII. ADJOURNMENT**

Motion to adjourn the meeting at 7:40pm.

Motion: Allen

Second: Schreffler Vote: 3-0

The Board of Supervisors meeting adjourned at 7:40pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors