**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**August 14, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the regular meeting to order at 6p.m. in the meeting room of the offices of Monaghan Township. Present was Supervisor Allen and Supervisor Schreffler.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Pawelski  
Second: Schreffler Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. July 10, 2023**

The Board reviewed the minutes of the meeting held July 10, 2023.

Motion to approve July 10, 2023, meeting minutes.

Motion: Allen

Second: Schreffler Vote: 3-0

**IV. PUBLIC COMMENT**

Joe Luta, 225 W Siddonsburg Rd, spoke about having trouble getting a stormwater management plan approved. He mentioned the process to do so wasn’t easy to understand and asked KPI, the township Engineer, questions regarding what he needed to get the plan submitted and approved.

Shawn Harring, 201 Big Oak, mentioned mowing needs to be done on Big Oak Rd and Fishers Run Rd for sight distance.

**V. PERSONS TO BE HEARD – NONE**

**VI. SUBDIVISIONS- NONE**

**VII. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler  
 Second: Allen Vote: 3-0

Motion to authorize credit card usage for $205.44 for July.

Motion: Allen   
 Second: Schreffler Vote: 3-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $1,500.00 with Board of Supervisor approval.   
Motion: Pawelski   
Second: Schreffler Vote: 3-0

**VIII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report, which included an update on:

1. Mowery Orchards

* Request for bond reduction.

2. Messiah Sports Complex

* Land Development Plan has been submitted - planning, zoning and stormwater under review.

3. Fisher Run Culvert

* PA Flood Mitigation Grant decision expected in August/September

4. Township Building

* Exhibit for review will be available at the 2023 Community Day

5. MS4

* Memphord Estates

 Survey scheduled for next month

6. Ordinances

* The township website has been updated to include searchable versions of the SALDO, Zoning, and Stormwater Ordinances. These have also been given a prominent location at the top of the webpage. Additional cleanup work was performed to more accurately describe the ordinances and their status.
* KPI is preparing an outline and schedule for review and updating of various ordinances.

7. Rohrer Stormwater Plan  
Motion for the Board of Supervisors to approve the Stormwater Management Plan application for Hilary Rohrer for lots 2,3,4 Stony Rd contingent on conditional approval of the Operations & Management agreement.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Motion to accept Engineer and Zoning Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**D. Emergency Management Coordinator**

The board reviewed the Emergency Management Coordinator Report.

Motion to accept the Emergency Management Coordinator Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company**

The Board reviewed the Fire Company Report for June and July.

Motion to accept the Fire Company Report for June and July.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**F. Sewage Enforcement Officer**

The board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**G. Road Foreman**

Supervisor Allen reported on the July activities for the roadcrew; replaced daylight speed signs, swept roads from storms, replaces two pipes on Manor, performed MS4 inspection, replaces brake pads and rotors on F350, cold patched Mt Rd, and installed dangerous intersection ahead sign on Mt Airy.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission- No Report**

**IX. CORRESPONDENCE TO BOARD MAIL LIST - NONE**

**X. UNFINISHED BUSINESS**

A. New Building: KPI, will have a design layout on Community Day for residents to look at. The board is in the process of discussing how to finance a new municipal building, and next steps in the design and decision-making process.

1. Community Day

Township Secretary/Treasurer gave a briefing on Monaghan Townships 2023 Community Day, hosted at the Monaghan Township Fire Company on August 26, 2023 from 11 AM – 4 PM. Details are still in the works, but we will have family-friending games, food, live music, and several township updates.

**XI. NEW BUSINESS**

1. Mowery Orchards Bond Reduction

Motion to table the Mowery Orchards Bond Reduction Request until the paperwork is completed.

Motion: Pawelski

Second: Allen Vote: 3-0

**XII. PAYMENT OF BILLS; BILL LIST 2023-8.**

The Board reviewed and discussed the bill list for August in the amount of $65,504.10.

Motion to approve payment of the Bill List 2023-8, for August in the amount of $65,504.10.

Motion: Schreffler

Second: Pawelski Vote: 2-0-1 Allen Abstained

**XIII. ADJOURNMENT**

Motion to adjourn the meeting at 7:45pm.

Motion: Schreffler

Second: Allen Vote: 3-0

The Board of Supervisors meeting adjourned at 7:45pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors