**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**June 12, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Vice-Chairman Schreffler called the regular meeting to order at 6p.m. in the meeting room of the offices of Monaghan Township. Present was Supervisor Allen. Chairman Pawelski was not present due to emergency dental surgery.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Allen  
Second: Schreffler Vote: 2-0

**III. APPROVAL OF MINUTES**

**A. May 8, 2023**

The Board reviewed the minutes of the meeting held May 8, 2023.

Motion to approve May 8, 2023, meeting minutes.

Motion: Schreffler

Second: Allen Vote: 2-0

**IV. PUBLIC COMMENT**

Margaret Hope, 240 S Lewisberry Rd, Mechanicsburg PA 17055, spoke about how the speed sign worked well on Lewisberry Rd and expressed that the township would benefit from a regular speed sign on the road. She also is concerned about the burn ban in effect for York County approaching the July 4th holiday.

**V. PERSONS TO BE HEARD**

A. York County Planning Department

Heather Bitner from York County Planning Commission discussed the TIP Program. The Transportation Improvement Program (TIP) identifies highway and transit projects funded in the next four-year period. She explained what projects had already been approved in York County through the TIP.

Supervisor Pawelski is looking for an update on the Bishop Bridge Rd from Heather.

**VI. Subdivisions**

Petrone- Alpat Dr 2023-1:

Motion to table to the July 10, 2023, meeting, pending action from Carroll Township, per Matt Bugli, township solicitor.

Motion: Allen

Second: Schreffler Vote: 2-0

Simpson- Big Oak Rd 2023-2:

Motion to table to the July 10, 2023, meeting pending action from Carroll Township, per Matt Bugli, township solicitor.

Motion: Schreffler

Second: Allen Vote: 2-0

**VII. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler  
 Second: Allen Vote: 2-0

Motion to authorize credit card usage for $1,201.03 for April and May.

Motion: Schreffler  
 Second: Allen Vote: 2-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $1,500.00 with Board of Supervisor approval.   
Motion: Allen  
Second: Schreffler Vote: 2-0

**VIII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Allen

Second: Schreffler Vote: 2-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Allen  
Second: Schreffler Vote: 2-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report, which included an update on:

1. Mowery Orchards

o Contractor is has completed paving new road (Charles Way).

o Work continues on grading, sedimentation basins, and stormwater utilities.

2. Roger & Mary Petrone – Subdivision – KPI recommends conditional approval with approval of waiver requests.

3. Ryan & Coty Simpson – Subdivision – KPI recommends conditional approval with approval of waiver requests.

4. Messiah Sports Complex

o KPI met with university officials and their engineers to discuss upgrades to the university’s sports complex. Messiah is preparing to register the non-conforming aspects of the properties prior to submission of their Land Development Plan.

5. Ordinances: The township’s ordinances have been reviewed by KPI. They recommended a searchable PDF File of the Zoning, Subdivision and Land Development and Stormwater Ordinances to add to the website. KPI is continuing to work with township staff to determine if additional ordinances can be uploaded to the website for public access. KPI also had a few ordinances that should be reviewed by the Board of Supervisors and possibly updated.

Motion to authorize KPI Technology to perform survey and begin Land Development Plan, including NPDES Permit, for siting of the new township building.

Motion: Schreffler

Second: Allen Vote: 2-0

Motion to accept Engineer and Zoning Officer Report.

Motion: Allen

Second: Schreffler Vote: 2-0

**D. Emergency Management Coordinator**

The board reviewed the Emergency Management Coordinator Report.

Motion to accept the Emergency Management Coordinator Report.

Motion: Allen

Second: Schreffler Vote: 2-0

**E. Fire Company**

The Board reviewed the Fire Company Report.

Motion to accept the Fire Company Report.

Motion: Schreffler

Second: Allen Vote: 2-0

**F. Sewage Enforcement Officer – None**

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Allen Vote: 2-0

**H. Planning Commission**

The Board reviewed the Planning Commission Report.

Motion to accept the Planning Commission Report.  
Motion: Allen

Second: Schreffler Vote: 2-0

**IX. CORRESPONDENCE TO BOARD MAIL LIST**

1. York County Stormwater Consortium

Motion to approve Resolution 2023-5, resolution to extend the term of the amended and restated intergovernmental cooperation agreement for the implementation of the York County regional Chesapeake Bay pollutant reduction plan.

Motion: Schreffler

Second: Allen Vote: 2-0

1. Carroll Township Police Department

Motion to give $300 to Carroll Township Police Department for 2023 National Night out.

Motion: Schreffler

Second: Allen Vote: 2-0

**X. UNFINISHED BUSINESS**

1. New Building

Fund Balance Policy Resolution

Motion to table the resolution to July 10, 2023, meeting.

Motion: Schreffler

Second: Allen Vote: 2-0

1. Community Day

Chelssee gave a briefing on Community Day being hosted at the Monaghan Township Fire Company on August 26, 2023 from 11 AM – 4 PM. Details are still in the works, but we will have family-friending games, food, live music, and several township updates.

**XI. NEW BUSINESS**

**XII. PAYMENT OF BILLS; BILL LIST 2023-6.**

The Board reviewed and discussed the bill list for June in the amount of $26,422.92.

Motion to approve payment of the 2023-6, bill list for June in the amount of $26,422.92.

Motion: Allen

Second: Schreffler Vote: 2-0

**XIII. ADJOURNMENT**

Motion to adjourn the meeting at 7:55pm.

Motion: Allen

Second: Schreffler Vote: 2-0

The Board of Supervisors meeting adjourned at 7:55pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors