**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**April 10, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the regular meeting to order at 6:01p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Allen   
Second: Schreffler Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. March 13, 2023**

The Board reviewed the minutes of the meeting held March 13, 2023.

Motion to approve March 13, 2023, meeting minutes.

Motion: Schreffler

Second: Allen Vote: 3-0

**IV. PUBLIC COMMENT**Anne Barnhart of S. Lewisberry Road commented on a recent accident and pole being snapped on S. Lewisberry Rd.

**V. PERSONS TO BE HEARD – NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Motion to authorize credit card usage for $389.68 for March.

Motion: Allen  
 Second: Schreffler Vote: 3-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $1500.00 with Board of Supervisor approval.   
Motion: Allen  
Second: Schreffler Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report, including announcement of successful 2022 audits for both DCED and State Liquid Fuels.

Motion to accept the Secretary’s Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report, which included an update

on the repair of Fisher Run Culvert, potential grant funding from the York County Sewer and Water Consortium for Memphord Estates stormwater basin maintenance, and review of appropriate signage warning of a blind intersection at Mt. Airy and Elicker Roads. Supervisors asked KPI and the Township Solicitor to ensure that all zoning ordinances listed on the website are reviewed and up-to-date.

Motion to accept Engineer and Zoning Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**D. Emergency Management Coordinator –** No Report

**E. Fire Company**

The Board reviewed the Fire Company Report.

Motion to accept the Fire Company Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**F. Sewage Enforcement Officer** The Board reviewed the Sewage Enforcement Officer report.

Motion to accept the Sewage Enforcement Officer report.

Motion: Allen   
Second: Schreffler Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission**

The Board reviewed the Planning Commission Report, which included a discussion of the status of the Comprehensive Plan Update and potential modification to the Zoning Ordinance, which would address updated uses we are seeing in Monaghan and neighboring townships.

Motion to accept the Planning Commission Report.  
Motion: Pawelski

Second: Allen Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

There was no correspondence to review.

**IX. UNFINISHED BUSINESS**

1. New Building – The Board requested a public workshop with Tracey Rash from Government Finance Solutions to discuss financing options for funding the construction of a new municipal building.
2. Community Day – Supervisors discussed initial interest from the Monaghan Township Fire Company to collaborate on a Community Day tentatively scheduled for August 2023. Next steps include a meeting with the Fire Company in early May.

**X. NEW BUSINESS**

A. Junk Yard Permit

Motion for the Board of Supervisors to delegate review and authorization of junk yard and mobile home park permits to KPI Technology on behalf of the Township, which has been the practice in the past. Supervisor Allen recused himself from the vote.  
Motion: Schreffler

Second: Pawelski Vote: 2-0-1

**XI. PAYMENT OF BILLS; BILL LIST 2023-3.**

The Board reviewed and discussed the bill list for April in the amount of $18,335.89.

Motion to approve payment of the 2023-4 bill list for in the amount of $18,335.89.

Motion: Schreffler

Second: Allen Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn the meeting at 7:45pm.

Motion: Pawelski

Second: Allen Vote: 3-0

The Board of Supervisors meeting adjourned at 7:45pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors