**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**February 13, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the regular meeting to order at 6:05p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Allen  
Second: Schreffler Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. January 3, 2023- Reorganization Meeting**

The Board reviewed the minutes of the reorganization meeting held January 3, 2023.

Motion to approve January 3, 2023, reorganization meeting minutes.

Motion: Schreffler

Second: Allen Vote: 3-0

**B. January 3, 2023- Regular Monthly Meeting**

The Board reviewed the minutes of the regular monthly meeting held January 3, 2023.

Motion to approve January 3, 2023, regular monthly meeting minutes.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**IV. PUBLIC COMMENT- NONE**

**V. PERSONS TO BE HEARD – NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

Motion to authorize credit card usage for $561.84 for December.

Motion: Allen  
 Second: Schreffler Vote: 3-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $1500.00 with Board of Supervisor approval.   
Motion: Allen  
Second: Schreffler Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer Report.

Motion to accept Engineer Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

The Board reviewed the Zoning Officer Report.

Motion to accept Zoning Officer Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**D. Emergency Management Coordinator**

The Board reviewed the Emergency Management Report.

Motion to accept the Emergency Management Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company**

The Board reviewed the Fire Company Report.

Motion to accept the Fire Company Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**F. Sewage Enforcement Officer** The Board reviewed the Sewage Enforcement Officer report.

Motion to accept the Sewage Enforcement Officer report.

Motion: Allen   
Second: Schreffler Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission**

The Board reviewed the Planning Commission Report.

Motion to accept the Planning Commission Report.  
Motion: Allen

Second: Schreffler Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

1. Government Finance Solutions- Update from Tracey Rash on what the township has accomplished in 2022 with her help. The Board of Supervisors discussed getting a colleague of Tracey’s to lower the monthly cost and then this fall have Tracey help with another budget season.
2. Veolia Water – Our solicitor reviewed the document from Veolia Water discussing they are being sold. At this time, the township does not need to do anything regarding the document, it was sent to anyone who has a hydrant through Veolia Water to make them aware of the new ownership.
3. Contract with Mary Coble to help with QuickBooks work for 2023.

Motion to accept new contract from Mary Coble.   
Motion: Schreffler

Second: Allen Vote: 3-0

**IX. UNFINISHED BUSINESS**

1. Rohrbaugh Lot Add on Reapproval   
   Motion to reapprove Rohrbaugh Lot Add on.   
   Motion: Pawelski   
   Second: Schreffler Vote: 3-0
2. Mowery Orchards Reapproval for Subdivision

Motion to reapprove Mowery Orchards Subdivision

Motion: Pawelski

Second: Schreffler Vote: 3-0

**X. NEW BUSINESS**

A. Tracy Pawelski let public know there was a 15 minute Executive Personnel meeting prior to the Board of Supervisor meeting.

**XI. PAYMENT OF BILLS; BILL LIST 2023-1.**

The Board reviewed and discussed the bill list for January in the amount of $59,518.51.

Motion to approve payment of the 2023-1 bill list for in the amount of $59,518.51.

Motion: Allen

Second: Schreffler Vote: 3-0

Motion to approve $6000.00 bill list from Liquid Fuels.

Motion: Schreffler  
 Second: Pawelski Vote: 3-0

Motion to approve $3533.78 for bills paid between monthly meetings.

Motion: Schreffler  
 Second: Allen Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 7:45pm.

Motion: Schreffler

Second: Allen Vote: 3-0

The Board of Supervisors meeting adjourned at 7:45pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors