**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**January 3, 2023, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Following the township’s 2023 Reorganization Meeting, Chairman Pawelski called the regular meeting to order at 6:28p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Schreffler  
Second: Pawelski Vote: 3-0

Motion to have Supervisor Schreffler contact the Carroll Township Police Chief and schedule a public workshop to discuss improving road safety in Monaghan Township.   
Motion: Pawelski  
Second: Allen Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. December 12, 2022**

The Board reviewed the minutes of the meeting held December 12, 2022.

Motion to approve December 12, 2022 meeting minutes.

Motion: Schreffler

Second: Allen Vote: 3-0

**IV. PUBLIC COMMENT- NONE**

**V. PERSONS TO BE HEARD – NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Pawelski

Second: Allen Vote: 3-0

Motion to authorize credit card usage for $356.31 for December.

Motion: Schreffer  
 Second: Allen Vote: 3-0

Motion to authorize Chelssee Smith, Treasurer, to pay bills as needed between meetings for up to $3000.00 with Board of Supervisor approval.   
Motion: Schreffler  
Second: Allen Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

Motion for Chelssee to schedule a public meeting with Stratix and the Board of Supervisors to discuss digitalization of township records beginning with permits.   
Motion: Pawelski  
Second: Allen Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report. Matt Bugli of Dethlefs-Pykosh reported that the Board decision to reject the Conditional Use Application for Lot 21 Andersontown Road has been appealed.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report. The Board asked the Dan Perva of KPI to prepare a plan for next steps re: the Memphord Estates stormwater basins. This will be presented at the February 2023 BOS meeting.

Motion to accept Engineer Report and Zoning Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**D. Emergency Management Coordinator**

The Board reviewed the Emergency Management Report.

Motion to accept the Emergency Management Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company – None**

**F. Sewage Enforcement Officer** The Board reviewed the Sewage Enforcement Officer report.

Motion to accept the Sewage Enforcement Officer report.

Motion: Allen   
Second: Schreffler Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**H. Planning Commission**

The Board reviewed the Planning Commission Report.

Motion to accept the Planning Commission Report.  
Motion: Allen

Second: Pawelski Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

1. York County Hazard Mitigation Plan   
   Motion to appoint Supervisor Schreffler to be the representative for Monaghan Township for the York County Hazard Mitigation Plan.   
   Motion: Pawelski   
   Second: Allen Vote: 3-0

**IX. UNFINISHED BUSINESS**

1. Staff Wages for 2023

The Board addressed staff wages for 2023 during the January 3, 2023 Reorganizational Meeting.

**X. NEW BUSINESS**

A. New Building

The Board asked Dan Perva of KPI to begin the process of evaluating next steps for a new township building. Money is being set aside to help pay for its construction.

B. Truck Grant – There was no additional discussion at this time.

**XI. PAYMENT OF BILLS; BILL LIST 2022-12.**

The Board reviewed and discussed the bill list for November in the amount of $12993.35.

Motion to approve payment of the 2022-12 bill list for in the amount of $12993.35.

Motion: Allen

Second: Schreffler Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 8:25pm.

Motion: Allen

Second: Schreffler Vote: 3-0

The Board of Supervisors meeting adjourned at 8:25pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors