**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**December 12, 2022, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Supervisor Allen called the meeting to order at 6:04 p.m. in the meeting room of the offices of Monaghan Township. Vice Chairman Allen, Supervisor Schreffler and Chairman Pawelski participated via zoom.

Also present were Secretary/Acting Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Matthew Bugli.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Schreffler  
Second: Allen Vote: 2-0

**III. APPROVAL OF MINUTES**

**A. November 14, 2022**

The Board reviewed the minutes of the meeting held November 14, 2022.

Motion to approve November 14, 2022, meeting minutes.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**IV. PUBLIC COMMENT- NONE**

**V. PERSONS TO BE HEARD – NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Allen

Second: Pawelski Vote: 3-0

Motion to authorize credit card usage for $1,589.92 between August and December.

Motion: Pawelski   
 Second: Allen Vote: 3-0

Motion to authorize Chelssee Smith, Acting Treasurer, to pay bills as needed between meetings for up to $1500.00 with Board of Supervisor approval.   
Motion: Schreffler  
Second: Allen Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Pawelski  
Second: Schreffler Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer and Zoning Officer Report.

Motion to accept Engineer Report and Zoning Officer Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**D. Emergency Management Coordinator**

The Board reviewed the Emergency Management Report.

Motion to accept the Emergency Management Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company**

The Board reviewed the Fire Company report.

Motion to accept the Fire Company report.

Motion: Schreffler   
Second: Pawelski Vote: 3-0

**F. Sewage Enforcement Officer** The Board reviewed the Sewage Enforcement Officer report.

Motion to accept the Sewage Enforcement Officer report.

Motion: Pawelski   
Second: Allen Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission**

The Board reviewed the Planning Commission Report.

Motion to accept the Planning Commission Report.  
Motion: Pawelski

Second: Allen Vote: 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

1. **CAPCOG Safety Committee**Motion to make Vice Chair Allen the representative to the CAPCOG Safety Committee for Monaghan Township.   
   Motion: Schreffler  
   Second: Pawelski Vote: 3-0
2. **Memphord Estates Sewer Plant**Motion to have the Planning Commission review the paperwork from York Water Company to purchase the Memphord Estates Sewer Plant and report back to the Board with a recommendation at the January Meeting.   
   Motion: Pawelski   
   Second: Schreffler Vote: 3-0

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

A. Budget Resolution 2022-9.  
Motion to accept the Budget Resolution 2022-9.

Motion: Pawelski

Second: Schreffler Vote: 3-0

B. Tax Levy Resolution 2022-10.

Motion to approve the Tax Levy Resolution 2022-10.

Motion: Allen  
Second: Schreffler Vote: 3-0

C. Audit Resolution 2022-11

Motion to approve the Audit resolution 2022-11.

Motion: Pawelski  
Second: Schreffler Vote: 3-0

Motion to Amend the Agenda to include Resolution 2022-12, 2022-13.   
Motion: Pawelski   
Second: Allen Vote: 3-0

1. Small Water Grant- Culvert Replacement Resolution 2022-12

Motion to approve Small Water Grant for the Fisher Run Culvert Replacement Resolution 2022-12.

Motion: Schreffler  
Second: Allen Vote: 3-0

E. Small Water Grant – Memphord Estates Stormwater Basins Resolution 2022-13.  
Motion to approve Memphord Estates Stormwater Basins Grant Resolution 2022-13.

Motion: Schreffler  
Second: Allen Vote: 3-0

**XI. PAYMENT OF BILLS; BILL LIST 2022-11.**

The Board reviewed and discussed the bill list for November in the amount of $24,618.54.

Motion to approve payment of the 2022-11 bill list for in the amount of $24,618.54.

Motion: Schreffler

Second: Allen Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 8pm.

Motion: Pawelski

Second: Schreffler Vote: 3-0

The Board of Supervisors meeting adjourned at 8pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors