**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**October 10, 2022, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Supervisor Pawelski called the meeting to order at 6 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary/Acting Treasurer Chelssee Smith, Township Solicitor Matthew Bugli, and Township Engineer Dan Perva.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Allen   
Second: Schreffler Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. September 12, 2022**

The Board reviewed the minutes of the meeting held September 12, 2022.

Motion to approve September 12, 2022, meeting minutes.

Motion: Schreffler

Second: Allen Vote: 3-0

**IV. PUBLIC COMMENT- NONE**

**V. PERSONS TO BE HEARD – NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Pawelski

Second: Allen Vote: 3-0

Motion to hold a budget workshop on October 31, 2022, at the township building.

Motion: Pawelski

Second: Allen Vote: 3-0

Motion to authorize Chelssee Smith, Acting Treasurer, to pay bills as needed between meetings for up to $1500.00 with Board of Supervisor approval.   
Motion: Allen  
Second: Pawelski Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

The Board reviewed the Engineer Report.

Motion to accept Engineer Report.

Motion: Pawelski

Second: Allen Vote: 3-0

Motion to submit Memphord Estate basin project to the York County Stormwater consortium.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Motion to apply for small water grant for Memphord Estate basin project.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Motion that we target a public workshop to discuss clearing of the retention basins in Memphord Estates in Quarter 1 of 2023.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Motion for KPI to update the bid projection sheet plus a new timeline for the repair of Orchard Road in 2023.   
Motion: Pawelski

Second: Schreffler Vote: 3-0

The Board reviewed the Zoning Officer Report.

Motion to accept the Zoning Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**D. Emergency Management Coordinator**

The Board reviewed the Emergency Management Report.

Motion to accept the Emergency Management Report.

Motion: Pawelski

Second: Allen Vote: 3-0

**E. Fire Company**

The Board reviewed the Fire Company report.

Motion to accept the Fire Company report.

Motion: Pawelski   
Second: Schreffler Vote: 3-0

**F. Sewage Enforcement Officer – None**

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**H. Planning Commission**

Motion to accept verbal report from Joy Schreffler on the Planning Commission’s work to tabulate the results of the Comprehensive Plan Survey and report to the Board at the November BOS meeting.

Motion: Allen

Second: Pawelski Vote 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

1. Trash complaint – Fees being too high for the trash that gets set out. The Board of Supervisors asked Chelssee Smith to share the “pay per bag” option with this resident.
2. Klugh Animal Control sent their 2023 contract for with the retainer fee of $450.00 for the year.

**IX. UNFINISHED BUSINESS**

1. CDL   
   Motion to increase Anthony Fisher from $21.50 to $22.50 per hour as part of passing his CDL License test, raise effective October 16, 2022.

Motion: Pawelski

Second: Allen Vote: 3-0

**X. NEW BUSINESS**

A. Staff Insurance and Benefits

Motion to add vision to employee benefits.

Motion: Schreffler  
Second: Pawelski Vote: 3-0

Motion to add coverage for dependents with a spousal waiver to the current medical benefits at 50% of the total cost for 2023.

Motion: Pawelski

Second: Allen Vote: 3-0

B. PennDOT-Related Issues – The township is in contact with PennDOT regarding 1) a review of signage on S. Lewisberry Rd because of dangerous curves, 2) line-painting on S. York Road leading to driver confusion, and 3) Mt Airy and Elicker intersection with a dangerous left turn from Elicker to Mt. Airy. Secretary Chelssee Smith contacted PennDOT regarding the line painting and Engineer Dan Perva has spoken to PennDOT on options for hotspots on state roads in the township. Dan will set up an on-site meeting with PennDOT to discuss.

**XI. PAYMENT OF BILLS; BILL LIST 2022-09.**

The Board reviewed and discussed the bill list for September in the amount of $62,380.67. This month the Fire Relief Grant was received by the township and sent to the Fire Company in the amount of $19816.56.

Motion to approve payment of the 2022-09 bill list for in the amount of $62,380.67.

Motion: Schreffler

Second: Allen Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 7:50pm.

Motion: Schreffler

Second: Pawelski Vote: 3-0

The Board of Supervisors meeting adjourned at 7:50pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors