**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**September 12, 2022, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Supervisor Allen called the meeting to order at 6:01 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski via Zoom, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary/Acting Treasurer Chelssee Smith, Township Solicitor Matthew Bugli, and Dan Perva Township Engineer.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Schreffler   
Second: Pawelski Vote: 3-0

**III. APPROVAL OF MINUTES**

**A. August 8, 2022**

The Board reviewed the minutes of the meeting held August 8, 2022.

Motion to approve August 8, 2022, meeting minutes.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**IV. PUBLIC COMMENT**

Anne Barnhart had questions regarding the Kennedy property on N. Lewisberry Rd and asked whether the property owner was permitted to be doing what they are doing. She asked for someone to look into it. The Board instructed her that the Zoning Officer needs a formal complaint to investigate further. Monaghan’s Zoning Officer has checked out the property and determined they are currently in compliance with their permit.

Jim Reagan expressed that he agrees with the Planning Commission’s opposition to turn a barn into a wedding venue at 21 Andersontown Rd.

**V. PERSONS TO BE HEARD – none**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Motion to authorize Chelssee Smith, Acting Treasurer, to pay bills, as needed between meetings, for up to $1500.00 with Board of Supervisor approval.   
Motion: Schreffler  
Second: Pawelski Vote: 3-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Schreffler  
Second: Pawelski Vote: 3-0

**C. Zoning Officer/Engineer** The Board reviewed the Engineer Report. KPI was asked to report back on sharing an

MS4 educational table with Dillsburg Borough at Farmer’s Fair. There was an extensive conversation about how to handle the clearing of the retention ponds at Memphord Estates with the need to have options for resolution presented by KPI by Q1 2023.

Motion to accept Engineer Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

The Board reviewed the Zoning Officer Report.

Motion to accept the Zoning Officer Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Engineer Dan Perva reviewed and recommended approval of 710 S. York Rd Stormwater management plan.

Motion to approve 710 S. York Rd Stormwater management plan.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**D. Emergency Management Coordinator**

The Board reviewed the Emergency Management Report.

Motion to accept the Emergency Management Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

Motion to amend the agenda under new business to discuss NEMA appointments.

Motion: Schreffler   
Second: Pawelski

**E. Fire Company**

The Board reviewed the Fire Company report.

Motion to accept the Fire Company report.

Motion: Pawelski   
Second: Schreffler Vote: 3-0

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Office report.

Motion to accept the Sewage Enforcement Officer report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**H. Planning Commission**

Motion to amend the agenda under new business to include survey monkey purchase for Planning Commission.

Motion: Pawelski

Second: Allen Vote 3-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST**

1. SPCA invoice and agreement for 2023.

The board reviewed the invoice for 2023, accepted it and made a motion to pay $1654.45 for the coming year.

Motion: Pawelski

Second: Schreffler

1. USPS – Supervisors listened to a request from USPS to consider a 3-way stop sign at the intersection of Mt. Airy and Elicker Roads. The Board of Supervisors asked that Dan Perva, township engineer, investigate what could be done. The supervisors stated that there may be better options to improve the safety of making a left turn from Elicker to Mt. Airy.

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

Motion to appoint Kurt Eastep to the NEMA Board.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Motion to appoint Darren Hercyk to the NEMA Board as an alternate.

Motion: Schreffler  
Second: Allen Vote: 3-0

Motion to appoint Dave Schreffler to the NEMA Board.

Motion: Allen

Second: Pawelski Vote: 2-0-1

Motion to approve up to $300 purchase for up to three months of Survey Monkey to help the Planning Commission tabulate the results of the Comprehensive Plan survey.

Motion: Pawelski

Second: Allen Vote: 3-0

**XI. PAYMENT OF BILLS; BILL LIST 2022-08.**

The Board reviewed and discussed the bill list for August.

Motion to approve payment of the 2022-08 bill list for August. (17415.14)

Motion: Schreffler

Second: Pawelski Vote: 3-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 7:45pm.

Motion: Allen

Second: Pawelski Vote: 3-0  
  
The Board of Supervisors meeting adjourned at 7:45pm.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors