**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**June 13, 2022, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the meeting to order at 6 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, and Supervisor Schreffler.

Also present were Secretary Chelssee Smith, Township Solicitor Michael O’Connor, and Township Engineer Dan Perva.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Schreffler  
Second: Pawelski Vote: 2-0

**III. APPROVAL OF MINUTES**

**A. May 9, 2022**

The Board reviewed the minutes of the meeting held May 9, 2022.

Motion to approve May 9, 2022, meeting minutes.

Motion: Pawelski

Second: Schreffler Vote: 2-0

**IV. PUBLIC COMMENT**

Drew Park, 54 Bishop Rd. Mr. Park would like to see the township have an ordinance for property maintenance and extreme overgrowth. He is disappointed with how people in Monaghan do not keep up with outside maintenance, for example, mowing yards on a regular basis.

Larry and Elaine Kiefer, 510 N Lewisberry Rd. The Kieffers also expressed concerns about property maintenance and how it is affecting nearby property values. They would like to see a zoning ordinance to establish standards for property maintenance and shared examples from neighboring municipalities.

**V. PERSONS TO BE HEARD - NONE**

**VI. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler

Second: Pawelski Vote: 2-0

Motion to pay DRS Printing $60.00 for business cards in between the May and June Board of Supervisor meetings.

Motion: Schreffler  
Second: Pawelski Vote: 2-0

Motion to pay Dice’s Tire for $60.00 for emergency tire repair in between the May and June Board of Supervisor meetings.   
Motion: Schreffler  
Second: Pawelski Vote: 2-0

Motion to approve checks to be paid 17355-17498 and 22000-22008 for auditing purposes.   
Motion: Schreffler  
Second: Pawelski Vote: 2-0

Motion to approve Chelssee Smith as Acting Treasurer in addition to her duties as Township Secretary.   
Motion: Schreffler  
Second: Pawelski Vote: 2-0

Motion to authorize Chelssee Smith, Township Secretary and acting Treasurer, to pay up to $1500.00 in additional bills to prevent late charges.

Motion: Schreffler  
Second: Pawelski Vote: 2-0

**VII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Pawelski Vote: 2-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Pawelski   
Second: Schreffler Vote: 2-0

**C. Zoning Officer** The board reviewed the Zoning Officer Report.

Motion to accept Zoning Officer Report.  
 Motion: Schreffler  
 Second: Pawelski Vote: 2-0

**D. Township Engineer** The board reviewed the Township Engineer Report.

Motion to accept the Township Engineer Report.

Motion: Schreffler

Second: Pawelski Vote: 2-0

**D. Emergency Management Coordinator – NONE**

**E. Fire Company**

The board reviewed the Fire Company report.

Motion to accept the Fire Company report.

Motion: Pawelski   
Second: Schreffler Vote: 2-0

**F. Sewage Enforcement Officer** The board reviewed the SEO Report.

Motion to accept the SEO Report.   
 Motion: Schreffler

Second: Pawelski Vote: 2-0

**G. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 2-0

**H. Planning Commission**

The Board reviewed the Planning Commission Survey drafted to help update the township’s Comprehensive Plan. The Board thanked the Planning Commission for their initial work on the survey and discussed a summer delivery schedule to residents.  
Motion to accept the draft survey from the Planning Commission.

Motion: Pawelski

Second: Schreffler Vote: 2-0

Motion to authorize Chelssee to investigate the printing process of getting the survey out to all residents of Monaghan Township. Pricing and process should include a postage paid envelope to send the survey back to the office for Planning Commission to tabulate.

Motion: Schreffler

Second: Pawelski Vote: 2-0

**VIII. CORRESPONDENCE TO BOARD MAIL LIST- NONE**

**IX. UNFINISHED BUSINESS**

Motion to accept Resolution 2022-7 regarding the Police Contract Renewal with Carroll

Township.   
Motion: Schreffler   
Second: Pawelski Vote: 2-0

Motion to accept the Resolution 2022-6 to approve the Monaghan Township Emergency

Management Plan.

Motion: Schreffler   
 Second: Pawelski Vote: 2-0

Motion to approve a 30-day extension to July 13, 2022 to record the Mowery/Mease Plan with York County.   
Motion: Pawelski   
Second: Schreffler Vote: 2-0

Motion to approve a $250.00 donation to Carroll Township National Night Out.   
Motion: Pawelski   
Second: Schreffler Vote: 2-0

**X. NEW BUSINESS**

**XI. PAYMENT OF BILLS; BILL LIST 2022-05.**

The Board reviewed and discussed the bill list for May.

Motion to approve payment of the 2022-05 bill list.

Motion:

Second: Vote: 2-0

**XII. ADJOURNMENT**

Motion to adjourn meeting at 7:11pm.

Motion: Schreffler

Second: Pawelski   
  
The Board of Supervisors meeting adjourned at 7:11pm.

Respectfully submitted,

Chelssee Smith, Secretary/acting Treasurer

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors