**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**April 11, 2022, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the meeting to order at 6 p.m. in the meeting room of the offices of Monaghan Township. Present were Chairman Pawelski, Supervisor Allen, and Supervisor Schreffler.

Also present were Secretary Chelssee Smith, Paul Cornell, Interim Township Consultant, Township Solicitor Michael O’Connor, and Township Engineer Dan Perva.

**II. PUBLIC COMMENT**Joy Schreffler- 9 Summer Drive, Dillsburg, PA 17019. Joy thanked the Board of Supervisors for their hard work and attention to the township’s zoning regulations.

**III. APPROVAL OF MINUTES**

**A. March 14th, 2022**

The Board reviewed the minutes of the meeting held March 14, 2022.

Motion to approve March 14, 2022, meeting minutes.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**IV.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Chief and request to move his report to the top of the monthly agenda due to multiple evening commitments.

Motion: Allen   
Second: Schreffler Vote: 3-0

**V. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**VI. SUBDIVISION/LAND DEVELOPMENT- None**

**VII. CORRESPONDENCE TO BOARD MAIL LIST**

The Board reviewed the correspondence list for March 2022.

**VIII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**B. Township Consultant**

The board reviewed the township Consultant Report.

Motion to accept the consultant report.   
 Motion: Allen  
 Second: Schreffler Vote: 3-0

**C. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Allen  
Second: Pawelski Vote: 3-0

**D. Zoning Officer and Township Engineer Reports** The board reviewed the Zoning Officer and Engineer reports.

Motion to accept reports.  
 Motion: Schreffler   
 Second: Allen Vote: 3-0

**E. Emergency Management Coordinator –**

Motion to accept EMA verbal report.  
Motion: Schreffler

Second: Allen Vote: 3-0

**F. Fire Company**

The board reviewed the Fire Company report.

Motion to accept the Fire Company report.

Motion: Schreffler   
Second: Pawelski Vote: 3-0

**G. Sewage Enforcement Officer – None**

**H. Road Foreman**

The Board reviewed the Road Foreman’s Report.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Motion to Authorize Roadcrew to install Electric to the salt shed for up to $4500.   
 Motion: Schreffler   
 Second: Pawelski Vote: 3-0

**I. Planning Commission**

Motion to accept the verbal report from Joy Schreffler, liaison between the Planning Commission and the Board.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**IX. UNFINISHED BUSINESS**

Motion to close window for applicants for the Township Treasurer position.   
Motion: Pawelski  
Second: Allen Vote: 3-0  
  
Motion to retain Government Finance Solutions to provide experienced financial management, internal controls, and help with preparing the annual budget and forecasting to begin immediately for a fee of $150/hour.   
Motion: Pawelski  
Second: Schreffler Vote: 3-0  
  
Motion to grant 30-day extension until May 6th to have plans recorded for the Mowery/Mease land subdivision.

Motion: Pawelski  
Second: Allen Vote: 3-0

**X. NEW BUSINESS**

**XI. OTHER BUSINESS - A. Ag Security –** no applications. Included in minutes for reporting purposes and no applicants received.

**XII. PAYMENT OF BILLS; BILL LIST 2022-04.**

The Board reviewed and discussed the bill list for April.

Motion to approve payment of the 2022-04 bill list and authorize Chelssee Smith, Township Secretary, to pay up to $3,000.00 in additional bills to prevent late charges.

Motion: Allen

Second: Pawelski

Vote: 3-0

**XIII. ADJOURNMENT**

The Board of Supervisors meeting adjourned at 7:30PM.

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors